

**LARIMER COUNTY BAR ASSOCIATION EXECUTIVE COMMITTEE
MINUTES FROM AUGUST 9, 2022, MEETING**

Present: Andrew Priebe, Heidi Whitaker, Rebekah Berry-Chaney, Dan St. John, Tomi Hansen, Jennifer Rice, Jordan Wiswell, Renee Doak, Hon. Kandace Majoros, Cody Knebel, and Fred Long.

Call to Order:

President Rebekah Berry-Chaney called the meeting to order at 7:06 a.m. Mrs. Berry-Chaney asked the people present to introduce themselves for Tomi Hansen.

Minutes: Heidi Whitaker moves to approve July 12, 2022 minutes, Andrew Priebe seconds; July 12, 2022 minutes approved.

Treasurer's Report: Dan St. John reported.

- Member Dues Update: Member dues are greatly decreased. Looking at about a \$28k deficit in current approve budget. CBA says we are only down 5 members from July of 2021, so \$7,700 will be coming in from June. Through mid-July 320 unpaid members, so Dan St. John will investigate if this is due to an administrative error. CBA is reporting that there may have been a delay in sending invoices, and there was issues with the CBA website. LCBA will revisit this at the next meeting to see if money needs to be moved from accounts or if the budget needs to be revised (perhaps not renew one of the CDs). LCBA may reach out to unpaid members, and mention that CLEs will be free for paid members, but unpaid folks will need to pay for CLEs. LCBA will also make an announcement at Fall Term Day business meeting.

Lawyers with Littles Event (8/20/2022):

- YLD and Women's Bar are co-sponsors.
- LCBA did also get money from State YLD, so this event is nearly entirely paid for. There will be a \$10 charge. Attendees can register in advance on the LCBA website, but money can also be taken on the day of the event.
- Heidi Whitaker, Dan St. John and Rebekah Berry Chaney will be volunteering. Claire Havelda will volunteer to clean up. Tomi Hansen is searching for volunteers from the Women's Bar. Fred Long will search for volunteers from YLD.
- Matador Food Truck will serve food at the event.

Fall Term Day:

- Business Meeting (Rebekah Berry-Chaney reports):
 - Cody Knebel will attend and give a Pro-Bono report.
 - Magistrate Majoros will attend and give a report for Access to Justice.
 - Fred Long will give an update on YLD.
 - Tomi Hansen will find someone to give a report for the Women's bar.
 - If Andrew Priebe cannot attend, Dan St. John will take minutes.
- Golf Tournament (Andrew Priebe reports):
 - Currently 17 paid and signed up, but at least 8 more are known but not signed up yet.
 - Andrew Priebe will reserve 36 spots at Collindale for \$6 per player.
 - Tee times will be assigned a few days before the event.

- Andrew Priebe will look into getting a trophy (Craft Trophy 970-482-1158). Andrew Priebe will email executive committee about cost so there can be a vote.
- Dinner (Jordan Wiswell Reports):
 - Sapphire will do the bar service
 - Food for Thought is the caterer. Rebekah will send out menu options to Executive Committee so we can finalize the menu.
 - Location is the Lincoln Center.
 - Andrew Priebe will reach out to Ian McCargar regarding The Pryde playing at Fall Term Day. Propose giving Ian a check on the day of the event.

Bylaws Amendment:

- Executive Board is trying to make it more affordable for lawyers to join LCBA without having to also be a member of the CBA.
- Discussion regarding whether judicial officers, district attorneys, public defenders, city and county attorneys, and non-profit attorneys should be required to pay membership dues. Decision was that these folks should have to pay LCBA membership dues.
- Discussion of who will be part of the Executive Committee. Executive Committee needs to know exactly who will be a part of the Executive Committee for quorum and voting requirements. Articles of Incorporation states that Board of Directors must be 9 people. Either we need to have 9 members of the Executive Committee, or we will need to amend Articles of Incorporation. Executive Board will solicit input from overall membership, with the goal of proposing any changes to the Bylaws at the Spring Term Day Business Meeting.
- Redline version of amended Bylaws will be sent to membership for review in advance of Fall Term Day Business meeting.

Adjournment: Rebekah Berry-Chaney adjourns meeting at 8:24am.

Next Larimer County Bar Association Executive Committee Meeting: Next meeting September 9, 2022 at the Fall Term Day Business Meeting.

Andrew S. Priebe
Secretary

LARIMER COUNTY BAR ASSOCIATION

FINANCIAL STATEMENTS

July 31, 2022

Larimer County Bar Association
Bank Account Balances
July 31, 2022

Regular Checking Account #1383167	\$ 109,990.87
Legal Aid Checking Account #1383159	\$ 5,920.53
Available Funds	<u>\$ 115,911.40</u>

CD/Premium Investment Accounts:

Independent Financial #8047030	\$ 71,038.56	
Independent Financial #3002258 04/02/23	\$ 11,572.75	
Independent Financial #805038 10/10/22	\$ 28,537.70	
	<u>\$ 111,149.01</u>	\$ 111,149.01
		<u><u>\$ 227,060.41</u></u>

Larimer County Bar Association
Statement of Activities
 July 2022

	<u>Jul 22</u>
Ordinary Income/Expense	
Income	
Ethics Seminar	75.00
Fall Term Day Income	
Golf	649.00
Total Fall Term Day Income	649.00
Interest Income	0.95
Lawyers and Littles Event	60.00
Total Income	784.95
Gross Profit	784.95
Expense	
*Payroll Expenses	227.24
Access to Justice	
Committee Lunches	235.84
Internet Access Courthouse	150.59
Total Access to Justice	386.43
CLE & Other Seminars	50.00
Computer Software	20.00
Fall Term Day Expenses	
Dinner	1,669.00
Total Fall Term Day Expenses	1,669.00
Lawyers and Littles Expenses	171.00
Mileage Reimbursement	52.38
Office Supplies/Postage/Copies	11.60
Payment Processing Fees	23.20
Payroll Expenses	
Salaries & Wages	517.00
Total Payroll Expenses	517.00
Payroll Services - Operating	32.00
Pro Bono	
Cell Phone	18.72
Payroll	
Salaries & Wages	2,960.38
Total Payroll	2,960.38
Pro Bono - Internet	15.00
Worker's Compensation	206.00
Total Pro Bono	3,200.10
Website Expenses	1,220.00
Total Expense	7,579.95
Net Ordinary Income	-6,795.00
Net Income	-6,795.00

Larimer County Bar Association
Statement of Financial Position
As of July 31, 2022

	<u>Jul 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Certificates of Deposit	
Independent Bank #3002258	11,571.77
Independent Bank #805038	28,530.66
Total Certificates of Deposit	40,102.43
Independent Bank Checking	
Operating Account 3167	107,914.24
Premium Investment 8047030	71,032.33
Pro Bono Account 3159	3,948.72
Total Independent Bank Checking	182,895.29
Total Checking/Savings	222,997.72
Other Current Assets	
Other Current Assets	
Artwork	1,475.00
Total Other Current Assets	1,475.00
Total Other Current Assets	1,475.00
Total Current Assets	224,472.72
TOTAL ASSETS	224,472.72
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	809.28
Total Other Current Liabilities	809.28
Total Current Liabilities	809.28
Total Liabilities	809.28
Equity	
Opening Balance Equity	228,995.31
Retained Earnings	1,466.82
Net Income	-6,798.69
Total Equity	223,663.44
TOTAL LIABILITIES & EQUITY	224,472.72

Larimer County Bar Association
Statement of Activities
 July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>
Ordinary Income/Expense	
Income	
Classified Ads	625.00
CLE Other Seminars	380.00
COLTAF - Pro Bono Grant	12,500.00
Dues Income	40,925.00
Ethics Seminar	8,885.00
Fall Term Day Income	
Golf	1,210.00
Total Fall Term Day Income	<u>1,210.00</u>
Interest Income	238.22
Spring Term Day Income	
Bowling	579.15
Lunch	1,447.51
Total Spring Term Day Income	<u>2,026.66</u>
Total Income	<u>66,789.88</u>
Gross Profit	66,789.88
Expense	
Access to Justice	
Family Law Day	273.58
Internet Access Courthouse	1,792.64
Legal Resource Day	225.00
Total Access to Justice	<u>2,291.22</u>
Accounting Expense & Quickbooks	1,090.42
Bank Service Charges	-0.77
Bench/Bar Luncheons	374.01
CLE & Other Seminars	350.00
Computer Software	30.00
Directors & Officers Liability	1,807.00
Donations	
Scholarship Donation	6,121.06
Total Donations	<u>6,121.06</u>
Ethics Seminar Expense	2,763.94
Fall Term Day Expenses	
Dinner	6,127.75
Golf	1,310.00
Other	153.13
Total Fall Term Day Expenses	<u>7,590.88</u>
Gifts, Memoriams	904.20
Law Day Expenses	15.90
Lawyers and Littles Expenses	462.50
Mileage Reimbursement	171.69
Mock Trial Regional Competition	
Competition Expenses	500.00
Total Mock Trial Regional Competition	<u>500.00</u>
National Adoption Day expenses	200.00
Office Supplies/Postage/Copies	342.42
Payment Processing Fees	6.28
Payroll Expenses	
Employer SS & Medicare	158.16
FUTA	12.40
Salaries & Wages	1,540.44
SUTA	16.13

Larimer County Bar Association
Statement of Activities
July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>
Total Payroll Expenses	1,727.13
Payroll Services - Operating	96.00
Pro Bono	
Brochures, Supplies	97.92
Cell Phone	223.70
Malpractice, Liability	2,788.00
Payroll	
Employer SS & Medicare	2,094.81
FUTA	43.77
Salaries & Wages	27,383.13
SUTA	154.19
Total Payroll	29,675.90
Payroll Services	324.00
Pro Bono - Internet	180.00
Worker's Compensation	170.00
Total Pro Bono	33,459.52
Retreat Meeting	101.63
Spring Term Day Expenses	
Bowling	863.01
Lunch	2,660.09
Total Spring Term Day Expenses	3,523.10
State Filing Fee	10.00
Voided Check	0.00
Website Expenses	901.54
Young Lawyers Expenses	364.10
Zoom License	154.25
Total Expense	65,358.02
Net Ordinary Income	1,431.86
Other Income/Expense	
Other Expense	
Other Expense	42.25
Total Other Expense	42.25
Net Other Income	-42.25
Net Income	<u><u>1,389.61</u></u>

Larimer County Bar Association
Statement of Financial Position
 As of June 30, 2022

	<u>Jun 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Certificates of Deposit	
Independent Bank #3002258	11,570.82
Independent Bank #805038	28,530.66
Total Certificates of Deposit	<u>40,101.48</u>
Independent Bank Checking	
Operating Account 3167	112,025.31
Premium Investment 8047030	71,032.33
Pro Bono Account 3159	6,658.77
Total Independent Bank Checking	<u>189,716.41</u>
Total Checking/Savings	<u>229,817.89</u>
Other Current Assets	
Other Current Assets	
Artwork	1,475.00
Total Other Current Assets	<u>1,475.00</u>
Total Other Current Assets	<u>1,475.00</u>
Total Current Assets	<u>231,292.89</u>
TOTAL ASSETS	<u>231,292.89</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities - Operating	
941 Tax Payable-Employer	40.31
FUTA Payable	12.40
SUTA Payable	16.13
Total Payroll Liabilities - Operating	<u>68.84</u>
Payroll Liabilities - Pro Bono	
941 Tax Payable-Employee	420.30
941 Tax Payable-Employer	187.22
Colorado Tax Payable	96.00
FUTA Tax Payable	2.52
SUTA Payable	55.88
Total Payroll Liabilities - Pro Bono	<u>761.92</u>
Total Other Current Liabilities	<u>830.76</u>
Total Current Liabilities	<u>830.76</u>
Total Liabilities	<u>830.76</u>
Equity	
Opening Balance Equity	228,995.31
Retained Earnings	77.21
Net Income	1,389.61
Total Equity	<u>230,462.13</u>
TOTAL LIABILITIES & EQUITY	<u>231,292.89</u>