

**MINUTES
OF
LARIMER COUNTY BAR ASSOCIATION
EXECUTIVE COMMITTEE MEETING**

**Date: April 12, 2005
Location: Bluebird Café**

ATTENDING: Jeanne Drake, Dan Muffly, David Johnson, Dick Gast, Jennifer Rice, Randy Starr, Cathy Vlasak, Julie Stencel, Ian McCarger, Cara Stegemann and John Jostad.

CALL TO ORDER: President Jeanne Drake called the meeting to order at 7:05 a.m.

APPROVAL OF MINUTES: The minutes of the February 8, 2005 Executive Committee meeting were approved.

TREASURER'S REPORT: Dave Johnson proudly displayed his comprehensive compilation of LCBA financial records, and made a persuasive pitch for recognition as the most organized Treasurer in recent LCBA history. Dave reported that the current operating account balance is \$16,385, the Legal Aid account balance is \$6,613, and a \$15,000 CD matures on April 15, 2005 (providing a source for the LCBA's \$10,000 contribution to Colorado Legal Services). On motion duly made and seconded, the Committee approved cashing out the CD when it matures on April 15, 2005, adding the funds to the Operating Account and paying the \$10,000 donation to Colorado Legal Services.

BOARD OF GOVERNERS: Randy Starr reported the next CBA Board of Governors meeting will be held at the University of Colorado in May.

YOUNG LAWYERS: Julie Stencel reported on upcoming Young Lawyers' activities including Call-A-Lawyer on April 12, 2005, a Brown Bag luncheon on evidence on April 13, 2005, and the Annual Meeting on April 15, 2005. Jed Scott has been elected to serve on the Council of the Colorado Bar Association Young Lawyers Division.

PROFESSIONAL COMMITTEE: Jeanne Drake advised that the professionalism seminar will be held on April 21, 2005.

WOMEN'S BAR: Jennifer Rice and Cara Stegemann reported that the Women's Bar had sponsored a Brown Bag seminar by Tom French on the use of Powerpoint technology, and will be co-sponsoring a Brown Bag seminar on meth in May with the Young Lawyers.

PRO BONO PROGRAM: Jennifer Rice reported that Ellen Holmes is resigning as Legal Aid Coordinator on May 13, 2005 for personal reasons. To fill the position, an ad will be run in the Fort Collins Coloradoan and news of the job opening will be spread at the Courthouse. Currently, the Legal Aid Coordinator is paid about \$13.50 an hour, and the Coordinator works about 10-15 hours per week. Ian McCarger volunteered to assist in interviewing candidates. Julie Stencel has agreed to chair the Pro Bono Program. Jennifer Rice will be chairing the local Access to Justice Committee being formed to coordinate legal services in Larimer County. Pro Bono Program information will be posted on the LCBA website.

OLD BUSINESS: Committee members congratulated Ian McCarger for his outstanding efforts in coordinating the Coyte Library dedication at Term Day. Ian noted the County still owes the LCBA \$180 for the Coyte Library plaque (no word yet on when formal collection action will commence).


BENCH BAR MEETING: Jeanne reported that at the latest Bench Bar meeting the judges indicated a need to have pro bono attorneys for misdemeanor cases. The judges are also seeking attorney input on mandatory e-filing. Dan Muffly suggested convening a committee of Larimer County lawyers to provide that input. Brian Leone (with Myatt Brandes & Gast) is interested in serving on that committee, as is Julie Stencil. The objective will be to involve as many segments of the Bar as possible. Dan will have Brian call Jeanne regarding this committee. Lastly, the Committee agreed to have the LCBA foot the bill for lunch at all future Bench Bar meetings.

SMALL CLAIMS COURT MEDIATION PROGRAM: Small Claims Court Magistrate John Jostad reported that the Small Claims Court Mediation Program will commence in May as an effort to promote the more informed, and amicable, settlement of cases prior to trial. Under this Program, two volunteer attorneys will be present at the beginning of each morning and afternoon weekday Court session to conduct mediation. Magistrate Jostad estimates there are about eight cases each session and, typically, four to five cases actually go to trial. Magistrate Jostad is currently contacting local attorneys to serve as pro bono mediators, and will look into posting a list of the mediators and their mediation schedules on the LCBA website.

RETREAT: The LCBA retreat is tentatively scheduled for the morning of July 12, 2005. Jeanne Drake asked Committee members to e-mail her on their availability.

ADJOURNMENT: The meeting adjourned at 8:06 a.m.

Respectfully submitted,



Richard S. Gast, Secretary