

Associate Attorney – Northern Colorado General Practice Firm

Looking for your new home at a different and better law firm than where you've been before? You've found it.

Grant & Associates has been one of the most well-respected firms in Northern Colorado, specifically in Greeley, for decades. We are a small team looking to add another attorney to our group. We handle a wide variety of matters, ranging from family law to criminal defense to business disputes and lots in between. If you want a varied practice that you can make your own, and at a firm where everyone's main focus is on work-life balance and doing the best job we can for our clients, and without unattainable billable hours requirements, you've found the right place to apply!

We're looking to hire another Associate Attorney with the following skills and characteristics:

- Great people skills
- Self-starter
- Desire to work hard and keep clients happy
- Good written and oral communication skills
- Desire to be in the courtroom fighting for your clients
- Hoping to be a part of a small and collegial team of other professionals

This is a full-time, salaried position based in Greeley (dependent on experience w/ hiring range of \$75,000-\$105,000) with flexibility for remote work.

Whether you are fresh out of law school looking for a great place to land or want a new & better experience, we'd be happy to meet you!

To apply, please submit a cover letter, resume, and references in PDF format to: Tom Grant, Owner – tgrant@greeleyattorneys.com; Lane Ververs, Business Manager – lververs@greeleyattorneys.com.

Responsibilities

- Direct service of clients through phone calls, emails, video calls, etc.
- Drafting and filing of pleadings, in collaboration with support staff
- Communication with internal staff, opposing counsel, and other individuals as necessary.
- Drafting of other documents, as necessary in cases
- Conduct legal research.
- Trial preparation and participation.
- Appearance at all court hearings, some in-person and some virtual
- Strong and professional communication skills, both written & verbal, with an ability to manage changing demands
- Ability to multitask and remain organized in a fast-paced, client-centered environment
- Ability to learn new skills quickly
- Analytical and an effective problem solver

Benefits

- Health, Vision, Life & Malpractice Insurance
- Firm sponsored IRA w/ company match
- Cell Phone & Computer
- PTO