

LARIMER COUNTY BAR ASSOCIATION FALL TERM DAY

September 8, 2017 9:00 a.m.

Larimer County Justice Center, Jury Rooms A & B

201 Laporte Avenue, Fort Collins, Colorado

1. Call to Order: Joshua Zugish, LCBA President, called the business meeting to order at 9:08 a.m.
2. State of the Judiciary: Judge Stephen Howard spoke regarding (a) increased felony filings (county and state-wide) and increased number of homicides in Larimer County; (b) a concerted push to make civil litigation less expensive; (c) a bill soon to be introduced to increase the county court jurisdictional amount and an amendment designed to make CRCP 16.1 mandatory for all cases under \$100,000; (d) an ongoing weighted case load study for county court to keep track of the time spent by judges and county court employees on cases this fall; (e) the magistrate evaluation process and the importance of responding to evaluation requests; (f) the retirement of Sherlyn Sampson at the end of November and the posting for her position; and (g) the court's hardware failure a few months ago and the restructuring of underlying technology that is begin done to prevent an additional occurrence. Judge Howard also conveyed a message from Donna Hochberg that National Adoption Day is November 18th (the Friday before Thanksgiving), and volunteers are welcome and needed.
3. Treasurer's Report: Anda Stephenson reported that the LCBA was on budget last year, and that the new budget for 2017-18 has been approved. She noted some minor changes from last year's budget, including a decrease in the estimated income from dues and a slight increase to assist with mock trial teams. The projected income in the 2017-18 budget is \$66,200, and the projected expenses are \$66,180.
4. Access to Justice: Kara Clark reported that the Modest Means list is being updated and volunteers are always needed. She reported that there is no precise definition of the fees to be charged to clients to be on list, noting that services for substantially reduced rates or on a payment plan may be offered. Kara also noted proposed changes to Rule 6.1 of the Rules of Professional Conduct that would change the requested amount of service hours from 50 hours of pro bono assistance to 50 hours at no cost or 100 hours at a substantially reduced rate to households earning less than 400% of the federal poverty guideline.
5. Family Law Resource Day: Jackie Marro, the Self-Help Center coordinator, reported that the Center's statistics are steady, with approximately 600 people per month seeking assistance. The majority of clients appear in person, and the Center also handles phone calls and emails. Jackie noted that the monthly Ask-a-Lawyer clinic continues to be open

from 3:00-5:00 p.m. on the second Tuesday of each month, and they have expanded the visits to 30 minutes each. Jackie reported that they have also coordinated a Legal Resources Day for past few years and that the next Legal Resources Day will be held on October 27th from 8:00 a.m. to 4:00 p.m. Flyers are now available, and registration begins on October 2nd.

6. Pro Bono Program: Cody Knebel and Ben Kramer, co-chairs, reported that two intake sessions are conducted each week, with one session in Fort Collins and the other in Loveland. The LCBA pays for the majority of the program's expenses, which include approximately 600 intakes per year and an assistance class for domestic relations cases that occurs on a regular basis. Cody noted that pro bono opportunities for unbundled services or limited representation are also available and that he and Ben welcome ideas for CLEs that would help lawyers become sufficiently proficient to take on the cases handled by the program.
7. Women's Bar: Gail Goodman reported on the LCWBA's upcoming calendar, including its monthly meeting and upcoming CLEs on Claiming Your Value and Unconscious Bias being co-sponsored by the LCWBA.
8. Young Lawyers Division: Dan St. John reported that elections were held in July and the new officers are Dan St. John (President), Brian Hanning (Vice President), Rebekah Berry-Chaney (Vice President of Communication), and Ben Kramer (Treasurer). Dan noted that the YLD holds monthly meetings on the third Wednesday of every month and that an event sponsored by the CBA that will be held at the downtown Mugs on September 27th from 8:00-9:00 a.m. to encourage mentoring in the community. Dan spoke about events in October, the professionalism month, including Friday morning coffees sponsored by YLD and an ethics CLE on professionalism on October 13th from 11:30 a.m. to 2:00 p.m. Dan also made an additional plea for help with National Adoption Day and the particular need for donations of kids' meals from local restaurants.
9. Mentorship Program: Ian McCargar noted that all are welcome to be on the mentor and mentee lists and reported on the program's work with Modest Means program to provide mentorship to modest means lawyers.
10. Mock Trial: Ian McCargar reported that two Larimer County teams went to the state finals last year and did very well. The 2018 regional mock trial competition will be held in Fort Collins on the afternoon of February 9, 2018 and all day on February 10, 2018, and the state competition will be held in Greeley on March 9-10, 2018. If you would like to volunteer, please contact Ian or Magistrate Connors.
11. Steven J. Roy scholarship committee: Ian McCargar reported that the committee will begin its work in April 2018 to award scholarship recipients on Law Day.
12. Inns of Court: Doug Stratton reported that meetings are held on the third Thursday of every month in the Centerra Shopping Center in Loveland.

13. CLE Program: Renee Doak reported that the program has been offering two CLEs per month. The list of upcoming CLEs can be found in The Messenger. In October, there will be a presentation on DUI court that has been coordinated with Magistrate Zehe, the November presentations will focus on insurance issues and mediation, the latter being coordinated with the ABA. Renee noted that she is always open to ideas for CLEs or those interested in presenting a CLE topic.
14. Veteran's Assistance Program: On behalf of Steve Ray, Josh Zugish reported that the next free clinic will be held on October 11th from 11:00 a.m.-1:00 p.m. at the VFW. Roger Clark, David Mitchell and Diane Cohn were recognized for their valuable assistance with the program.
15. Introduction to New Lawyers: Roger Clark delivered his usual witty remarks regarding eight new lawyers to the area: Jana Houghteling, Fred Long, Christopher Van Hall, Chris Lehrer, Ayshan Ibrahim, Jon Nealer, Marcus Degan, and Sean Doran.
16. Term Day Activities: Josh noted that the bike ride will be leaving the Justice Center at 1:30 p.m. and that golf will begin with a shotgun start at Southridge at 1:00 p.m. The Term Day dinner will be at Southridge at 5:30 p.m.

Adjournment: Josh adjourned the meeting at 10:00 a.m.

Larimer County Bar Association
Balance Sheet
As of August 31, 2017

	<u>Aug 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Certificates of Deposit	
CD Home State #3002258 4/2	11,286.79
CD Home State #805038 10/10	27,918.90
Total Certificates of Deposit	39,205.69
Checking Accounts	
Home State Prem. Inv. 8047030	40,260.05
Legal Aid Account	108.00
Operating Account	121,891.58
Total Checking Accounts	162,259.63
Total Checking/Savings	201,465.32
Other Current Assets	
Other Current Assets	
Artwork	1,475.00
Total Other Current Assets	1,475.00
Total Other Current Assets	1,475.00
Total Current Assets	202,940.32
TOTAL ASSETS	<u><u>202,940.32</u></u>
LIABILITIES & EQUITY	
Equity	
30000 - Opening Balance Equity	169,287.30
Net Income	33,653.02
Total Equity	202,940.32
TOTAL LIABILITIES & EQUITY	<u><u>202,940.32</u></u>

Larimer County Bar Association
Profit & Loss
August 2017

	<u>Aug 17</u>
Income	
4200 · Dues Income	14,735.00
4450 · Interest Income	21.87
4500 · Ads - Messenger	50.00
	<hr/>
Total Income	14,806.87
Expense	
5200 · Access to Justice	
5210 · Internet access courthouse	114.19
	<hr/>
Total 5200 · Access to Justice	114.19
5450 · CLE - Other Seminars	35.00
5650 · Accounting Expense	560.00
5800 · Pro Bono	
5810 · Pro Bono - Wages	1,902.00
5830 · Pro Bono - Payroll Tax	145.50
5840 · Pro Bono - Payroll Services	32.00
5850 · Pro Bono - Cell Phone	35.36
5870 · Pro Bono - Internet	15.00
	<hr/>
Total 5800 · Pro Bono	2,129.86
	<hr/>
Total Expense	2,839.05
	<hr/>
Net Income	11,967.82

Larimer County Bar Association
Profit & Loss
July through August 2017

	<u>Jul - Aug 17</u>
Income	
4200 · Dues Income	39,355.00
4450 · Interest Income	43.29
4500 · Ads - Messenger	75.00
	<hr/>
Total Income	39,473.29
Expense	
5200 · Access to Justice	
5210 · Internet access courthouse	228.10
	<hr/>
Total 5200 · Access to Justice	228.10
5450 · CLE - Other Seminars	95.00
5550 · Retreat Meeting	164.35
5650 · Accounting Expense	560.00
5800 · Pro Bono	
5810 · Pro Bono - Wages	4,002.00
5830 · Pro Bono - Payroll Tax	363.10
5840 · Pro Bono - Payroll Services	64.00
5850 · Pro Bono - Cell Phone	70.72
5870 · Pro Bono - Internet	30.00
5880 · Worker's Compensation Insurance	243.00
	<hr/>
Total 5800 · Pro Bono	4,772.82
	<hr/>
Total Expense	5,820.27
	<hr/>
Net Income	<u><u>33,653.02</u></u>

Larimer County Bar Association
Profit & Loss Budget vs. Actual
August 2017

	Aug 17	Budget	\$ Over Budget	% of Budget
Income				
4150 · Ethics Seminar	0.00	0.00	0.00	0.0%
4160 · CLE Other Seminars	0.00	25.00	-25.00	0.0%
4200 · Dues Income	14,735.00	5,000.00	9,735.00	294.7%
4210 · COLTAF - Pro Bono Grant	0.00	0.00	0.00	0.0%
4300 · Fall Term Day Income				
4310 · Golf	0.00	0.00	0.00	0.0%
4320 · Term Day Dinner	0.00	0.00	0.00	0.0%
Total 4300 · Fall Term Day Income	0.00	0.00	0.00	0.0%
4400 · Spring Term Day Income				
4410 · Spring Term Day Bowling	0.00	0.00	0.00	0.0%
4420 · Spring Term Day Lunch	0.00	0.00	0.00	0.0%
Total 4400 · Spring Term Day Income	0.00	0.00	0.00	0.0%
4450 · Interest Income				
4450 · Interest Income	21.87	16.66	5.21	131.3%
4500 · Ads - Messenger				
4500 · Ads - Messenger	50.00	62.50	-12.50	80.0%
4600 · Mock Trial Income				
4600 · Mock Trial Income	0.00	0.00	0.00	0.0%
4700 · National Adoption Day				
4700 · National Adoption Day	0.00	0.00	0.00	0.0%
4900 · Other Income				
4900 · Other Income	0.00	0.00	0.00	0.0%
Total Income	14,806.87	5,104.16	9,702.71	290.1%
Expense				
5050 · Donations				
5051 · Donations - Other	0.00	0.00	0.00	0.0%
5100 · Senior Law Day Donation	0.00	0.00	0.00	0.0%
5400 · Scholarship Donation	0.00	0.00	0.00	0.0%
Total 5050 · Donations	0.00	0.00	0.00	0.0%
5060 · Awards				
5060 · Awards	0.00	0.00	0.00	0.0%
5070 · Miscellaneous				
5070 · Miscellaneous	0.00	50.00	-50.00	0.0%
5080 · Advertising Expense				
5080 · Advertising Expense	0.00	20.00	-20.00	0.0%
5090 · Bench/Bar Lunches				
5090 · Bench/Bar Lunches	0.00	0.00	0.00	0.0%
5150 · Mock Trial Regional Competition				
5151 · Regional Competition costs	0.00	0.00	0.00	0.0%
5152 · Mock Trial Team Reimbursement	0.00	0.00	0.00	0.0%
Total 5150 · Mock Trial Regional Competition	0.00	0.00	0.00	0.0%
5160 · Law Day Expenses				
5160 · Law Day Expenses	0.00	0.00	0.00	0.0%
5170 · Young Lawyers Expenses				
5170 · Young Lawyers Expenses	0.00	0.00	0.00	0.0%

Larimer County Bar Association
Profit & Loss Budget vs. Actual
August 2017

	Aug 17	Budget	\$ Over Budget	% of Budget
5200 · Access to Justice				
5210 · Internet access courthouse	114.19	116.70	-2.51	97.8%
5220 · Courthouse printer supplies	0.00	0.00	0.00	0.0%
5230 · Committee Lunches	0.00	0.00	0.00	0.0%
5240 · Legal Resource Day	0.00	200.00	-200.00	0.0%
5245 · Family Law Day	0.00	0.00	0.00	0.0%
5200 · Access to Justice - Other	0.00	0.00	0.00	0.0%
Total 5200 · Access to Justice	114.19	316.70	-202.51	36.1%
5250 · Bank Service Charges	0.00	0.00	0.00	0.0%
5300 · Office Supplies, Postage,Copies	0.00	0.00	0.00	0.0%
5350 · Ethics Seminar Expense	0.00	0.00	0.00	0.0%
5450 · CLE - Other Seminars	35.00	25.00	10.00	140.0%
5500 · Messenger	0.00	0.00	0.00	0.0%
5540 · National Adoption Day expenses	0.00	0.00	0.00	0.0%
5550 · Retreat Meeting	0.00	0.00	0.00	0.0%
5560 · President's Dinner	0.00	0.00	0.00	0.0%
5570 · Veterans Assistance Clinic				
5571 · Veteran's Assistance Lunch	0.00	75.00	-75.00	0.0%
5572 · Veteran's Assist. Advertising	0.00	200.00	-200.00	0.0%
Total 5570 · Veterans Assistance Clinic	0.00	275.00	-275.00	0.0%
5600 · Gifts, Memoriams	0.00	0.00	0.00	0.0%
5610 · Web Site Expenses	0.00	0.00	0.00	0.0%
5640 · Directors & Officers Liability	0.00	0.00	0.00	0.0%
5650 · Accounting Expense	560.00	0.00	560.00	100.0%
5800 · Pro Bono				
5810 · Pro Bono - Wages	1,902.00	2,083.37	-181.37	91.3%
5820 · Pro Bono - Malpractice, Liabili	0.00	0.00	0.00	0.0%
5830 · Pro Bono - Payroll Tax	145.50	175.00	-29.50	83.1%
5840 · Pro Bono - Payroll Services	32.00	33.00	-1.00	97.0%
5850 · Pro Bono - Cell Phone	35.36	37.50	-2.14	94.3%
5860 · Pro Bono - Brochures, Supplies	0.00	0.00	0.00	0.0%
5870 · Pro Bono - Internet	15.00	15.00	0.00	100.0%
5880 · Worker's Compensation Insurance	0.00	0.00	0.00	0.0%
5890 · Pro Bono - Other	0.00	50.00	-50.00	0.0%
Total 5800 · Pro Bono	2,129.86	2,393.87	-264.01	89.0%
5900 · Fall Term Day Expenses				
5910 · Fall Term Day - Golf	0.00	0.00	0.00	0.0%
5920 · Fall Term Day - Dinner	0.00	2,000.00	-2,000.00	0.0%
5990 · Fall Term Day Exp - other	0.00	0.00	0.00	0.0%
Total 5900 · Fall Term Day Expenses	0.00	2,000.00	-2,000.00	0.0%

**Larimer County Bar Association
Profit & Loss Budget vs. Actual
August 2017**

	Aug 17	Budget	\$ Over Budget	% of Budget
6000 · Spring Term Day Expenses				
6010 · Spring Term Day - Lunch	0.00	0.00	0.00	0.0%
6020 · Spring Term Day - Bowling	0.00	0.00	0.00	0.0%
6030 · Spring Term Day - other	0.00	0.00	0.00	0.0%
Total 6000 · Spring Term Day Expenses	0.00	0.00	0.00	0.0%
Total Expense	2,839.05	5,080.57	-2,241.52	55.9%
Net Income	11,967.82	23.59	11,944.23	50,732.6%

Larimer County Bar Association
Profit & Loss Budget vs. Actual
 July through August 2017

	Jul - Aug 17	Budget	\$ Over Budget	% of Budget
Income				
4150 · Ethics Seminar	0.00	0.00	0.00	0.0%
4160 · CLE Other Seminars	0.00	50.00	-50.00	0.0%
4200 · Dues Income	39,355.00	29,620.00	9,735.00	132.9%
4210 · COLTAF - Pro Bono Grant	0.00	0.00	0.00	0.0%
4300 · Fall Term Day Income				
4310 · Golf	0.00	0.00	0.00	0.0%
4320 · Term Day Dinner	0.00	0.00	0.00	0.0%
Total 4300 · Fall Term Day Income	0.00	0.00	0.00	0.0%
4400 · Spring Term Day Income				
4410 · Spring Term Day Bowling	0.00	0.00	0.00	0.0%
4420 · Spring Term Day Lunch	0.00	0.00	0.00	0.0%
Total 4400 · Spring Term Day Income	0.00	0.00	0.00	0.0%
4450 · Interest Income	43.29	33.36	9.93	129.8%
4500 · Ads - Messenger	75.00	125.00	-50.00	60.0%
4600 · Mock Trial Income	0.00	0.00	0.00	0.0%
4700 · National Adoption Day	0.00	0.00	0.00	0.0%
4900 · Other Income	0.00	0.00	0.00	0.0%
Total Income	39,473.29	29,828.36	9,644.93	132.3%
Expense				
5050 · Donations				
5051 · Donations - Other	0.00	0.00	0.00	0.0%
5100 · Senior Law Day Donation	0.00	0.00	0.00	0.0%
5400 · Scholarship Donation	0.00	0.00	0.00	0.0%
Total 5050 · Donations	0.00	0.00	0.00	0.0%
5060 · Awards	0.00	0.00	0.00	0.0%
5070 · Miscellaneous	0.00	100.00	-100.00	0.0%
5080 · Advertising Expense	0.00	20.00	-20.00	0.0%
5090 · Bench/Bar Lunches	0.00	0.00	0.00	0.0%
5150 · Mock Trial Regional Competition				
5151 · Regional Competition costs	0.00	0.00	0.00	0.0%
5152 · Mock Trial Team Reimbursement	0.00	0.00	0.00	0.0%
Total 5150 · Mock Trial Regional Competition	0.00	0.00	0.00	0.0%
5160 · Law Day Expenses	0.00	0.00	0.00	0.0%
5170 · Young Lawyers Expenses	0.00	0.00	0.00	0.0%

Larimer County Bar Association
Profit & Loss Budget vs. Actual
 July through August 2017

	Jul - Aug 17	Budget	\$ Over Budget	% of Budget
5200 · Access to Justice				
5210 · Internet access courthouse	228.10	233.36	-5.26	97.7%
5220 · Courthouse printer supplies	0.00	0.00	0.00	0.0%
5230 · Committee Lunches	0.00	0.00	0.00	0.0%
5240 · Legal Resource Day	0.00	200.00	-200.00	0.0%
5245 · Family Law Day	0.00	0.00	0.00	0.0%
5200 · Access to Justice - Other	0.00	0.00	0.00	0.0%
Total 5200 · Access to Justice	228.10	433.36	-205.26	52.6%
5250 · Bank Service Charges	0.00	0.00	0.00	0.0%
5300 · Office Supplies, Postage,Copies	0.00	0.00	0.00	0.0%
5350 · Ethics Seminar Expense	0.00	0.00	0.00	0.0%
5450 · CLE - Other Seminars	95.00	50.00	45.00	190.0%
5500 · Messenger	0.00	0.00	0.00	0.0%
5540 · National Adoption Day expenses	0.00	0.00	0.00	0.0%
5550 · Retreat Meeting	164.35	300.00	-135.65	54.8%
5560 · President's Dinner	0.00	0.00	0.00	0.0%
5570 · Veterans Assistance Clinic				
5571 · Veteran's Assistance Lunch	0.00	75.00	-75.00	0.0%
5572 · Veteran's Assist. Advertising	0.00	200.00	-200.00	0.0%
Total 5570 · Veterans Assistance Clinic	0.00	275.00	-275.00	0.0%
5600 · Gifts, Memoriams	0.00	0.00	0.00	0.0%
5610 · Web Site Expenses	0.00	0.00	0.00	0.0%
5640 · Directors & Officers Liability	0.00	0.00	0.00	0.0%
5650 · Accounting Expense	560.00	0.00	560.00	100.0%
5800 · Pro Bono				
5810 · Pro Bono - Wages	4,002.00	4,166.70	-164.70	96.0%
5820 · Pro Bono - Malpractice, Liabili	0.00	0.00	0.00	0.0%
5830 · Pro Bono - Payroll Tax	363.10	350.00	13.10	103.7%
5840 · Pro Bono - Payroll Services	64.00	67.00	-3.00	95.5%
5850 · Pro Bono - Cell Phone	70.72	75.00	-4.28	94.3%
5860 · Pro Bono - Brochures, Supplies	0.00	25.00	-25.00	0.0%
5870 · Pro Bono - Internet	30.00	30.00	0.00	100.0%
5880 · Worker's Compensation Insurance	243.00	300.00	-57.00	81.0%
5890 · Pro Bono - Other	0.00	100.00	-100.00	0.0%
Total 5800 · Pro Bono	4,772.82	5,113.70	-340.88	93.3%
5900 · Fall Term Day Expenses				
5910 · Fall Term Day - Golf	0.00	0.00	0.00	0.0%
5920 · Fall Term Day - Dinner	0.00	4,000.00	-4,000.00	0.0%
5990 · Fall Term Day Exp - other	0.00	0.00	0.00	0.0%
Total 5900 · Fall Term Day Expenses	0.00	4,000.00	-4,000.00	0.0%

Larimer County Bar Association
Profit & Loss Budget vs. Actual
 July through August 2017

	Jul - Aug 17	Budget	\$ Over Budget	% of Budget
6000 · Spring Term Day Expenses				
6010 · Spring Term Day - Lunch	0.00	0.00	0.00	0.0%
6020 · Spring Term Day - Bowling	0.00	0.00	0.00	0.0%
6030 · Spring Term Day - other	0.00	0.00	0.00	0.0%
Total 6000 · Spring Term Day Expenses	0.00	0.00	0.00	0.0%
Total Expense	5,820.27	10,292.06	-4,471.79	56.6%
Net Income	33,653.02	19,536.30	14,116.72	172.3%