

Larimer County Bar Association
October 9, 2018

In attendance: Rikke Liska, Kara Clark, Cathy Vlasak, Rebekah Berry-Chaney, Renee Doak, Joe Petrone, Anda Stevenson, Art Spicciati, Ben Kramer, Elise Ritchie, special guest Judge Villasenior

Board Minutes—July board minutes—budget, September term day, tentatively approved pending a more thorough read and the correction of some misspellings. August minutes need to be approved and will be provided.

Treasurers report—More money is coming in than is going out. There was a budgetary loss for term day but this was expected. The bar has over \$100,000 in the checking account and in the last several years it hasn't been below \$80,000, Art Spicciati proposes that we take approximately \$50,000 and put it into the interest bearing checking account, and consider a longer term CD, we have some money in CDs that only earn 0.4% interest. If we move money to the interest bearing account we still have full access to the funds. Renee Doak moves, Rikke Liska seconds, all approve.

Pro Bono Program—The program is working to move everything to the cloud. There is a need for an annual subscription for the program, there is no bar credit/debit card. Ben Kramer proposes having a card, the young lawyers have a credit card in the name of the treasurer. Art Spicciati will look into getting a debit card for bar use.

CLE—There is a CLE on PERA scheduled 10/9/2018, on 11/8/2018, there is a CLE on Marijuana, Kara Clark needs coverage if anyone is available, 11/16/2018, A Horse of a Different Color is scheduled. There is a CLE on Clarification in Family Law tentatively scheduled for January 2019.

Young Lawyers—There is a call-a-lawyer scheduled October 17, 2018, need DR and criminal attys. Call a lawyer from 6 p.m. to 8 p.m. at the Clock Tower building on College. This will be rescheduled due to the Supreme Court appearance in Fort Collins (5:30-7:30 p.m.) Friday coffees at Lamborne & Clark, Lunt and Associates and Beuler, Wezner and Mackelry.

Women's Bar—The Women's Bar held a quarterly lunch last week. The next event is the winter social, tentatively planned for early December.

Access to Justice—Ask-a-lawyer day is scheduled for October 26th, one civil attorney is still needed from 9 a.m. to 12 p.m. Please volunteer! Bi-monthly statewide ATJ meeting, Jackie Morrow was hired to be a state wide coordinator. There is a pilot program where 2 jurisdictions will get a grant to focus on narrow issues related to ATJ, something that can be completed in a short amount of time to gauge the effectiveness. Most jurisdictions are doing some kind of program in October for ATJ month.

Board of Governors—Jennifer Rice is the representative. Dan Muffley is still getting information, Pete Dauster is interested in being on the board. Anda Stevenson will talk to

Jennifer Rice because there seems to be confusions regarding the Board of Governors. If Jennifer Rick is no longer interested Anda and Renee want to appoint Pete Dauster.

New Business: Endowment of the Steven J. Roy Scholarship—After term day Renee received about 5 e-mails regarding endowment and everyone who responded was in favor of endowing the fund.

Before we decide to endow and use the money from the professionalism fund for something else, should we have a discussion about what else we use that money for? Renee moves to endow, Art seconds, all approve, the fund will be endowed subject to review of the contract. Ian McCarger will get the information from the Community Foundation.

October 17, 2018, Supreme Court Reception—Anda is in charge, she is ordering food, this will occur at the Elizabeth Hotel, the minimum charge is \$2,500, it is a cash bar and that goes towards those charges.

Judge Villasenor introduces himself and discusses a mock trial on hate crime that happens in Denver. He is interested in bringing that to Fort Collins. There are trainings for lawyers to go into local high schools to present a mock trial regarding hate crimes.

Term Day recap—Band was great! Everyone had a good time.

Spring term day is the first Friday in March.

Meeting adjourned.

LARIMER COUNTY BAR ASSOCIATION

FINANCIAL STATEMENTS

September 30, 2018

9:07 AM
10/04/18
Cash Basis

Larimer County Bar Association
Balance Sheet
As of September 30, 2018

	<u>Sep 30, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
Certificates of Deposit	
CD Home State #3002258 4/2	11,335.86
CD Home State #805038 10/10	28,040.29
Total Certificates of Deposit	39,376.15
Checking Accounts	
Home State Prem. Inv. 8047030	40,379.12
Legal Aid Account	4,451.98
Operating Account	122,413.69
Total Checking Accounts	167,244.79
Total Checking/Savings	206,620.94
Other Current Assets	
Other Current Assets	
Artwork	1,475.00
Total Other Current Assets	1,475.00
Total Other Current Assets	1,475.00
Total Current Assets	208,095.94
TOTAL ASSETS	208,095.94
LIABILITIES & EQUITY	
Equity	
30000 · Opening Balance Equity	188,083.24
Net Income	20,012.70
Total Equity	208,095.94
TOTAL LIABILITIES & EQUITY	208,095.94

9:04 AM
10/04/18
Cash Basis

Larimer County Bar Association
Profit & Loss
September 2018

	<u>Sep 18</u>
Income	
4200 · Dues Income	4,135.00
4300 · Fall Term Day Income	
4310 · Golf	1,540.00
4320 · Term Day Dinner	1,310.00
Total 4300 · Fall Term Day Income	<u>2,850.00</u>
4450 · Interest Income	21.67
4500 · Ads - Messenger	25.00
Total Income	<u>7,031.67</u>
Expense	
5200 · Access to Justice	
5210 · Internet access courthouse	153.85
Total 5200 · Access to Justice	<u>153.85</u>
5250 · Bank Service Charges	105.49
5650 · Accounting Expense	580.00
5800 · Pro Bono	
5810 · Pro Bono - Wages	2,006.25
5830 · Pro Bono - Payroll Tax	153.47
5840 · Pro Bono - Payroll Services	32.00
5850 · Pro Bono - Cell Phone	35.10
5860 · Pro Bono - Brochures, Supplies	36.44
5870 · Pro Bono - Internet	15.00
Total 5800 · Pro Bono	<u>2,278.26</u>
5900 · Fall Term Day Expenses	
5910 · Fall Term Day - Golf	1,540.00
5920 · Fall Term Day - Dinner	3,007.75
5990 · Fall Term Day Exp - other	145.78
Total 5900 · Fall Term Day Expenses	<u>4,693.53</u>
Total Expense	<u>7,811.13</u>
Net Income	<u><u>-779.46</u></u>

9:04 AM
10/04/18
Cash Basis

Larimer County Bar Association
Profit & Loss
July through September 2018

	<u>Jul - Sep 18</u>
Income	
4200 · Dues Income	33,155.00
4300 · Fall Term Day Income	
4310 · Golf	1,540.00
4320 · Term Day Dinner	1,310.00
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Total 4300 · Fall Term Day Income	2,850.00
4450 · Interest Income	65.11
4500 · Ads - Messenger	300.00
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Total Income	36,370.11
Expense	
5070 · Miscellaneous	10.00
5200 · Access to Justice	
5210 · Internet access courthouse	461.02
5230 · Committee Lunches	111.90
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Total 5200 · Access to Justice	572.92
5250 · Bank Service Charges	105.49
5450 · CLE - Other Seminars	50.00
5550 · Retreat Meeting	127.24
5610 · Web Site Expenses	96.00
5650 · Accounting Expense	580.00
5800 · Pro Bono	
5810 · Pro Bono - Wages	5,887.50
5830 · Pro Bono - Payroll Tax	452.58
5840 · Pro Bono - Payroll Services	96.00
5850 · Pro Bono - Cell Phone	105.68
5860 · Pro Bono - Brochures, Supplies	109.12
5870 · Pro Bono - Internet	45.00
5880 · Worker's Compensation Insurance	242.00
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Total 5800 · Pro Bono	6,937.88
5900 · Fall Term Day Expenses	
5910 · Fall Term Day - Golf	1,540.00
5920 · Fall Term Day - Dinner	6,192.10
5990 · Fall Term Day Exp - other	145.78
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Total 5900 · Fall Term Day Expenses	7,877.88
Total Expense	16,357.41
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Net Income	20,012.70

Larimer County Bar Association
Profit & Loss Budget vs. Actual
September 2018

	Sep 18	Budget	\$ Over Budget	% of Budget
Income				
4150 · Ethics Seminar	0.00	0.00	0.00	0.0%
4160 · CLE Other Seminars	0.00	21.50	-21.50	0.0%
4200 · Dues Income	4,135.00	2,500.00	1,635.00	165.4%
4210 · COLTAF - Pro Bono Grant	0.00	0.00	0.00	0.0%
4300 · Fall Term Day Income				
4310 · Golf	1,540.00	1,500.00	40.00	102.7%
4320 · Term Day Dinner	1,310.00	1,500.00	-190.00	87.3%
Total 4300 · Fall Term Day Income	2,850.00	3,000.00	-150.00	95.0%
4400 · Spring Term Day Income				
4410 · Spring Term Day Bowling	0.00	0.00	0.00	0.0%
4420 · Spring Term Day Lunch	0.00	0.00	0.00	0.0%
Total 4400 · Spring Term Day Income	0.00	0.00	0.00	0.0%
4450 · Interest Income	21.67	16.66	5.01	130.1%
4500 · Ads - Messenger	25.00	75.00	-50.00	33.3%
4600 · Mock Trial Income	0.00	0.00	0.00	0.0%
4700 · National Adoption Day	0.00	0.00	0.00	0.0%
4900 · Other Income	0.00	0.00	0.00	0.0%
Total Income	7,031.67	5,613.16	1,418.51	125.3%
Expense				
5050 · Donations				
5051 · Donations - Other	0.00	0.00	0.00	0.0%
5100 · Senior Law Day Donation	0.00	0.00	0.00	0.0%
5400 · Scholarship Donation	0.00	0.00	0.00	0.0%
Total 5050 · Donations	0.00	0.00	0.00	0.0%
5060 · Awards	0.00	0.00	0.00	0.0%
5070 · Miscellaneous	0.00	10.00	-10.00	0.0%
5080 · Advertising Expense	0.00	0.00	0.00	0.0%
5090 · Bench/Bar Luncheons	0.00	0.00	0.00	0.0%
5150 · Mock Trial Regional Competition				
5151 · Regional Competition costs	0.00	0.00	0.00	0.0%
5152 · Mock Trial Team Reimbursement	0.00	0.00	0.00	0.0%
Total 5150 · Mock Trial Regional Competition	0.00	0.00	0.00	0.0%
5160 · Law Day Expenses	0.00	0.00	0.00	0.0%
5170 · Young Lawyers Expenses	0.00	0.00	0.00	0.0%

Larimer County Bar Association
Profit & Loss Budget vs. Actual
September 2018

	Sep 18	Budget	\$ Over Budget	% of Budget
5200 · Access to Justice				
5210 · Internet access courthouse	153.85	160.00	-6.15	96.2%
5220 · Courthouse printer supplies	0.00	0.00	0.00	0.0%
5230 · Committee Lunches	0.00	50.00	-50.00	0.0%
5240 · Legal Resource Day	0.00	0.00	0.00	0.0%
5245 · Family Law Day	0.00	0.00	0.00	0.0%
5200 · Access to Justice - Other	0.00	0.00	0.00	0.0%
Total 5200 · Access to Justice	153.85	210.00	-56.15	73.3%
5250 · Bank Service Charges				
5300 · Office Supplies, Postage,Copies	105.49	0.00	105.49	100.0%
5350 · Ethics Seminar Expense	0.00	10.00	-10.00	0.0%
5450 · CLE - Other Seminars	0.00	0.00	0.00	0.0%
5500 · Messenger	0.00	100.00	-100.00	0.0%
5540 · National Adoption Day expenses	0.00	0.00	0.00	0.0%
5550 · Retreat Meeting	0.00	0.00	0.00	0.0%
5560 · President's Dinner	0.00	0.00	0.00	0.0%
5570 · Veterans Assistance Clinic	0.00	0.00	0.00	0.0%
5571 · Veteran's Assistance Lunch	0.00	0.00	0.00	0.0%
5572 · Veteran's Assist. Advertising	0.00	0.00	0.00	0.0%
Total 5570 · Veterans Assistance Clinic	0.00	0.00	0.00	0.0%
5600 · Gifts, Memoriams				
5610 · Web Site Expenses	0.00	0.00	0.00	0.0%
5640 · Directors & Officers Liability	0.00	0.00	0.00	0.0%
5650 · Accounting Expense	0.00	1,600.00	-1,600.00	0.0%
5800 · Pro Bono	580.00	0.00	580.00	100.0%
5810 · Pro Bono - Wages	2,006.25	2,166.00	-159.75	92.6%
5820 · Pro Bono - Malpractice, Liabili	0.00	0.00	0.00	0.0%
5830 · Pro Bono - Payroll Tax	153.47	187.50	-34.03	81.9%
5840 · Pro Bono - Payroll Services	32.00	35.00	-3.00	91.4%
5850 · Pro Bono - Cell Phone	35.10	37.50	-2.40	93.6%
5860 · Pro Bono - Brochures, Supplies	36.44	100.00	-63.56	36.4%
5870 · Pro Bono - Internet	15.00	15.00	0.00	100.0%
5875 · Computer Software - Cloud	0.00	12.50	-12.50	0.0%
5880 · Worker's Compensation Insurance	0.00	0.00	0.00	0.0%
5890 · Pro Bono - Other	0.00	50.00	-50.00	0.0%
Total 5800 · Pro Bono	2,278.26	2,603.50	-325.24	87.5%
5900 · Fall Term Day Expenses				
5910 · Fall Term Day - Golf	1,540.00	3,500.00	-1,960.00	44.0%
5920 · Fall Term Day - Dinner	3,007.75	6,100.00	-3,092.25	49.3%
5990 · Fall Term Day Exp - other	145.78	200.00	-54.22	72.9%
Total 5900 · Fall Term Day Expenses	4,693.53	9,800.00	-5,106.47	47.9%

Larimer County Bar Association
Profit & Loss Budget vs. Actual
September 2018

	Sep 18	Budget	\$ Over Budget	% of Budget
6000 · Spring Term Day Expenses				
6010 · Spring Term Day - Lunch	0.00	0.00	0.00	0.0%
6020 · Spring Term Day - Bowling	0.00	0.00	0.00	0.0%
6030 · Spring Term Day - other	0.00	0.00	0.00	0.0%
Total 6000 · Spring Term Day Expenses	0.00	0.00	0.00	0.0%
Total Expense	7,811.13	14,333.50	-6,522.37	54.5%
Net Income	-779.46	-8,720.34	7,940.88	8.9%

Larimer County Bar Association Profit & Loss Budget vs. Actual July through September 2018

	Jul - Sep 18	Budget	\$ Over Budget	% of Budget
Income				
4150 · Ethics Seminar	0.00	0.00	0.00	0.0%
4160 · CLE Other Seminars	0.00	63.00	-63.00	0.0%
4200 · Dues Income	33,155.00	33,790.00	-635.00	98.1%
4210 · COLTAF - Pro Bono Grant	0.00	0.00	0.00	0.0%
4300 · Fall Term Day Income	1,540.00	1,500.00	40.00	102.7%
4310 · Golf	1,310.00	1,500.00	-190.00	87.3%
4320 · Term Day Dinner				
Total 4300 · Fall Term Day Income	2,850.00	3,000.00	-150.00	95.0%
4400 · Spring Term Day Income				
4410 · Spring Term Day Bowling	0.00	0.00	0.00	0.0%
4420 · Spring Term Day Lunch	0.00	0.00	0.00	0.0%
Total 4400 · Spring Term Day Income	0.00	0.00	0.00	0.0%
4450 · Interest Income				
4500 · Ads - Messenger	65.11	50.02	15.09	130.2%
4600 · Mock Trial Income	300.00	150.00	150.00	200.0%
4700 · National Adoption Day	0.00	0.00	0.00	0.0%
4900 · Other Income	0.00	0.00	0.00	0.0%
Total Income	36,370.11	37,053.02	-682.91	98.2%
Expense				
5050 · Donations				
5051 · Donations - Other	0.00	0.00	0.00	0.0%
5100 · Senior Law Day Donation	0.00	0.00	0.00	0.0%
5400 · Scholarship Donation	0.00	0.00	0.00	0.0%
Total 5050 · Donations	0.00	0.00	0.00	0.0%
5060 · Awards				
5070 · Miscellaneous	0.00	0.00	0.00	0.0%
5080 · Advertising Expense	10.00	60.00	-50.00	16.7%
5090 · Bench/Bar Luncheons	0.00	0.00	0.00	0.0%
5150 · Mock Trial Regional Competition	0.00	550.00	-550.00	0.0%
5151 · Regional Competition costs	0.00	0.00	0.00	0.0%
5152 · Mock Trial Team Reimbursement	0.00	0.00	0.00	0.0%
Total 5150 · Mock Trial Regional Competition	0.00	0.00	0.00	0.0%
5160 · Law Day Expenses				
5170 · Young Lawyers Expenses	0.00	0.00	0.00	0.0%

Larimer County Bar Association
Profit & Loss Budget vs. Actual
 July through September 2018

	Jul - Sep 18	Budget	\$ Over Budget	% of Budget
5200 · Access to Justice				
5210 · Internet access courthouse	461.02	470.00	-8.98	98.1%
5220 · Courthouse printer supplies	0.00	0.00	0.00	0.0%
5230 · Committee Lunches	111.90	150.00	-38.10	74.6%
5240 · Legal Resource Day	0.00	0.00	0.00	0.0%
5245 · Family Law Day	0.00	0.00	0.00	0.0%
5200 · Access to Justice - Other	0.00	0.00	0.00	0.0%
Total 5200 · Access to Justice	572.92	620.00	-47.08	92.4%
5250 · Bank Service Charges				
5300 · Office Supplies, Postage, Copies	105.49	0.00	105.49	100.0%
5350 · Ethics Seminar Expense	0.00	20.00	-20.00	0.0%
5450 · CLE - Other Seminars	50.00	0.00	0.00	0.0%
5500 · Messenger	0.00	195.00	-145.00	25.6%
5540 · National Adoption Day expenses	0.00	0.00	0.00	0.0%
5550 · Retreat Meeting	0.00	0.00	0.00	0.0%
5560 · President's Dinner	127.24	200.00	-72.76	63.6%
5570 · Veterans Assistance Clinic	0.00	0.00	0.00	0.0%
5571 · Veteran's Assistance Lunch	0.00	0.00	0.00	0.0%
5572 · Veteran's Assist. Advertising	0.00	200.00	-200.00	0.0%
Total 5570 · Veterans Assistance Clinic	0.00	200.00	-200.00	0.0%
5600 · Gifts, Memoriams				
5610 · Web Site Expenses	96.00	0.00	0.00	0.0%
5640 · Directors & Officers Liability	0.00	250.00	-154.00	38.4%
5650 · Accounting Expense	580.00	1,600.00	-1,600.00	0.0%
5800 · Pro Bono				
5810 · Pro Bono - Wages	5,887.50	6,500.00	-612.50	90.6%
5820 · Pro Bono - Malpractice, Liabili	0.00	0.00	0.00	0.0%
5830 · Pro Bono - Payroll Tax	452.58	562.50	-109.92	80.5%
5840 · Pro Bono - Payroll Services	96.00	102.00	-6.00	94.1%
5850 · Pro Bono - Cell Phone	105.68	112.50	-6.82	93.9%
5860 · Pro Bono - Brochures, Supplies	109.12	150.00	-40.88	72.7%
5870 · Pro Bono - Internet	45.00	45.00	0.00	100.0%
5875 · Computer Software - Cloud	0.00	37.50	-37.50	0.0%
5880 · Worker's Compensation Insurance	242.00	300.00	-58.00	80.7%
5890 · Pro Bono - Other	0.00	100.00	-100.00	0.0%
Total 5800 · Pro Bono	6,937.88	7,909.50	-971.62	87.7%
5900 · Fall Term Day Expenses				
5910 · Fall Term Day - Golf	1,540.00	3,500.00	-1,960.00	44.0%
5920 · Fall Term Day - Dinner	6,192.10	6,100.00	92.10	101.5%
5990 · Fall Term Day Exp - other	145.78	200.00	-54.22	72.9%
Total 5900 · Fall Term Day Expenses	7,877.88	9,800.00	-1,922.12	80.4%

Larimer County Bar Association
Profit & Loss Budget vs. Actual
 July through September 2018

	Jul - Sep 18	Budget	\$ Over Budget	% of Budget
6000 · Spring Term Day Expenses				
6010 · Spring Term Day - Lunch	0.00	0.00	0.00	0.0%
6020 · Spring Term Day - Bowling	0.00	0.00	0.00	0.0%
6030 · Spring Term Day - other	0.00	0.00	0.00	0.0%
Total 6000 · Spring Term Day Expenses	0.00	0.00	0.00	0.0%
Total Expense	16,357.41	22,004.50	-5,647.09	74.3%
Net Income	20,012.70	15,048.52	4,964.18	133.0%