

**LARIMER COUNTY BAR ASSOCIATION EXECUTIVE COMMITTEE
MINUTES FROM THE OCTOBER 13, 2015 MEETING
HELD AT THE RAINBOW RESTAURANT**

ATTENDING: Laurie Stirman, Pete Dauster, Lindsay Steele-Idem, Jennifer Stewart, Josh Zugish, Cristin Berkhausen, Cameron Banninga, Cathy Vlasak, Renee Doak, Ethan Doak

CALL TO ORDER: President L. Stirman called the meeting to order at 7:11 a.m.

APPROVAL OF MINUTES: Meeting minutes from the August 11, 2015 and Fall Term Day meetings were approved.

TREASURER'S REPORT: L. Steele-Idem shared there were no significant budgetary matters to report beyond renewal of a CD.

PRO BONO PROGRAM: J. Stewart reported on the pro bono committee meeting. A meeting is scheduled for Oct. 15 to discuss the status of the program with the paralegal. The annual pro bono CLE is tentatively scheduled for February 19, 2016 and planning is in process.

YOUNG LAWYERS DIVISION: C. Banninga reported on the professionalism CLE, approximately sixty people attended. The financials are being reconciled, approximately \$100-\$200 was raised. YLD is also scheduling future call-a-lawyer events.

CLE: R. Doak reported on a water law CLE on October 21, 2015 with Tim Dow, as well as efforts to procure CLE credits for a movie related to Colorado water law. R. Doak is also working on a CLE for early December related to the wellness courts.

WOMEN'S BAR: C. Berkhausen reported the quarterly meeting is Wednesday, October 14, 2015. No new business to report.

ACCESS TO JUSTICE. No new business. R. Doak reported the Legal Resource Day was a success.

OLD BUSINESS: L. Stirman reported the LCBA support for Legal Resource Day had complications, but LCBA donated water. The pens did not come until the day after Legal Resource Day and will be utilized at future events.

Insurance has been purchased. The expense was approximately \$1,400.

L. Stirman reported that Term Day was a success, golf was well attended, and the dinner event and venue was a success. Spring term day may be held at the Rio, first Friday of March 2016.

ADJOURNMENT: L. Stirman adjourned the meeting at 7:50 a.m.

NEXT LARIMER COUNTY BAR ASSOCIATION EXECUTIVE COMMITTEE MEETING: The next regular meeting will occur on November 10, 2015 at the Rainbow.

Respectfully submitted,

Josh Zugish, LCBA Secretary

LARIMER COUNTY BAR ASSOCIATION

FINANCIAL STATEMENTS

September 30, 2015

Larimer County Bar Association
Balance Sheet
As of September 30, 2015

	<u>Sep 30, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
Certificates of Deposit	
CD Home State #3002258 4/2	11,227.30
CD Home State #805038 10/10	27,750.98
Total Certificates of Deposit	38,978.28
Checking Accounts	
Home State Prem. Inv. 8047030	20,073.01
Legal Aid Account	15,156.17
Operating Account	99,835.60
Total Checking Accounts	135,064.78
Total Checking/Savings	174,043.06
Other Current Assets	
Other Current Assets	
Artwork	1,475.00
Total Other Current Assets	1,475.00
Total Other Current Assets	1,475.00
Total Current Assets	175,518.06
TOTAL ASSETS	175,518.06
LIABILITIES & EQUITY	
Equity	
30000 · Opening Balance Equity	139,358.72
32000 · Unrestricted Net Assets	300.00
Net Income	35,859.34
Total Equity	175,518.06
TOTAL LIABILITIES & EQUITY	175,518.06

2:47 PM
10/08/15
Cash Basis

Larimer County Bar Association
Profit & Loss
September 2015

	<u>Sep 15</u>
Income	
4200 · Dues Income	4,525.00
4210 · COLTAF - Pro Bono Grant	7,950.00
4300 · Fall Term Day Income	
4310 · Golf	2,652.00
4320 · Term Day Dinner	1,375.00
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Total 4300 · Fall Term Day Income	4,027.00
4450 · Interest Income	12.39
4500 · Ads - Messenger	50.00
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Total Income	16,564.39
Expense	
5200 · Access to Justice	
5210 · Internet access courthouse	114.01
5230 · Committee Lunches	73.29
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Total 5200 · Access to Justice	187.30
5450 · CLE - Other Seminars	75.00
5570 · Veterans Assistance Clinic	
5571 · Veteran's Assistance Lunch	73.52
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Total 5570 · Veterans Assistance Clinic	73.52
5800 · Pro Bono	
5810 · Pro Bono - Wages	1,665.00
5830 · Pro Bono - Payroll Tax	127.37
5840 · Pro Bono - Payroll Services	32.00
5850 · Pro Bono - Cell Phone	35.10
5860 · Pro Bono - Brochures, Supplies	34.15
5870 · Pro Bono - Internet	15.00
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Total 5800 · Pro Bono	1,908.62
5900 · Fall Term Day Expenses	
5910 · Fall Term Day - Golf	2,808.00
5920 · Fall Term Day - Dinner	3,809.18
5990 · Fall Term Day Exp - other	185.62
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Total 5900 · Fall Term Day Expenses	6,802.80
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Total Expense	9,047.24
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Net Income	<u>7,517.15</u>

Larimer County Bar Association
Profit & Loss
July through September 2015

	<u>Jul - Sep 15</u>
Income	
4200 · Dues Income	38,720.00
4210 · COLTAF - Pro Bono Grant	7,950.00
4300 · Fall Term Day Income	
4310 · Golf	2,652.00
4320 · Term Day Dinner	1,375.00
Total 4300 · Fall Term Day Income	<u>4,027.00</u>
4450 · Interest Income	37.19
4500 · Ads - Messenger	150.00
Total Income	<u>50,884.19</u>
Expense	
5070 · Miscellaneous	238.63
5080 · Advertising Expense	48.33
5200 · Access to Justice	
5210 · Internet access courthouse	338.73
5230 · Committee Lunches	73.29
Total 5200 · Access to Justice	<u>412.02</u>
5300 · Office Supplies, Postage, Copies	52.50
5450 · CLE - Other Seminars	100.00
5550 · Retreat Meeting	290.67
5570 · Veterans Assistance Clinic	
5571 · Veteran's Assistance Lunch	73.52
Total 5570 · Veterans Assistance Clinic	<u>73.52</u>
5800 · Pro Bono	
5810 · Pro Bono - Wages	5,180.63
5830 · Pro Bono - Payroll Tax	453.62
5840 · Pro Bono - Payroll Services	96.00
5850 · Pro Bono - Cell Phone	105.29
5860 · Pro Bono - Brochures, Supplies	58.84
5870 · Pro Bono - Internet	45.00
5880 · Worker's Compensation Insurance	267.00
Total 5800 · Pro Bono	<u>6,206.38</u>
5900 · Fall Term Day Expenses	
5910 · Fall Term Day - Golf	2,808.00
5920 · Fall Term Day - Dinner	4,609.18
5990 · Fall Term Day Exp - other	185.62
Total 5900 · Fall Term Day Expenses	<u>7,602.80</u>
Total Expense	<u>15,024.85</u>
Net Income	<u><u>35,859.34</u></u>

Larimer County Bar Association Profit & Loss Budget vs. Actual September 2015

	Sep 15	Budget	\$ Over Budget	% of Budget
Income				
4150 · Ethics Seminar	0.00	0.00	0.00	0.0%
4160 · CLE Other Seminars	0.00	50.00	-50.00	0.0%
4200 · Dues Income	4,525.00	3,500.00	1,025.00	129.3%
4210 · COLTAF - Pro Bono Grant	7,950.00	3,000.00	4,950.00	265.0%
4300 · Fall Term Day Income				
4310 · Golf	2,652.00	1,000.00	1,652.00	265.2%
4320 · Term Day Dinner	1,375.00	1,500.00	-125.00	91.7%
Total 4300 · Fall Term Day Income	4,027.00	2,500.00	1,527.00	161.1%
4400 · Spring Term Day Income				
4410 · Spring Term Day Bowling	0.00	0.00	0.00	0.0%
4420 · Spring Term Day Lunch	0.00	0.00	0.00	0.0%
Total 4400 · Spring Term Day Income	0.00	0.00	0.00	0.0%
4450 · Interest Income	12.39	10.83	1.56	114.4%
4500 · Ads - Messenger	50.00	50.00	0.00	100.0%
4600 · Mock Trial Income	0.00	0.00	0.00	0.0%
4700 · National Adoption Day	0.00	0.00	0.00	0.0%
4900 · Other Income	0.00	0.00	0.00	0.0%
Total Income	16,564.39	9,110.83	7,453.56	181.8%
Expense				
5050 · Donations				
5051 · Donations - Other	0.00	0.00	0.00	0.0%
5100 · Senior Law Day Donation	0.00	0.00	0.00	0.0%
5400 · Scholarship Donation	0.00	0.00	0.00	0.0%
Total 5050 · Donations	0.00	0.00	0.00	0.0%
5060 · Awards	0.00	0.00	0.00	0.0%
5070 · Miscellaneous	0.00	500.00	-500.00	0.0%
5080 · Advertising Expense	0.00	0.00	0.00	0.0%
5090 · Bench/Bar Luncheons	0.00	0.00	0.00	0.0%
5150 · Mock Trial Regional Competition				
5151 · Regional Competition costs	0.00	0.00	0.00	0.0%
5152 · Mock Trial Team Reimbursement	0.00	0.00	0.00	0.0%
Total 5150 · Mock Trial Regional Competition	0.00	0.00	0.00	0.0%
5160 · Law Day Expenses	0.00	0.00	0.00	0.0%
5170 · Young Lawyers Expenses	0.00	0.00	0.00	0.0%
5200 · Access to Justice				
5210 · Internet access courthouse	114.01	112.50	1.51	101.3%
5220 · Courthouse printer supplies	0.00	20.00	-20.00	0.0%
5230 · Committee Lunches	73.29	37.50	35.79	195.4%
Total 5200 · Access to Justice	187.30	170.00	17.30	110.2%

Larimer County Bar Association Profit & Loss Budget vs. Actual September 2015

	Sep 15	Budget	\$ Over Budget	% of Budget
5250 · Bank Service Charges	0.00	0.00	0.00	0.0%
5300 · Office Supplies, Postage, Copies	0.00	0.00	0.00	0.0%
5350 · Ethics Seminar Expense	0.00	0.00	0.00	0.0%
5450 · CLE - Other Seminars	75.00	50.00	25.00	150.0%
5500 · Messenger	0.00	0.00	0.00	0.0%
5540 · National Adoption Day expenses	0.00	0.00	0.00	0.0%
5550 · Retreat Meeting	0.00	0.00	0.00	0.0%
5560 · President's Dinner	0.00	0.00	0.00	0.0%
5570 · Veterans Assistance Clinic	0.00	0.00	0.00	0.0%
5571 · Veteran's Assistance Lunch	73.52	100.00	-26.48	73.5%
5572 · Veteran's Assist. Advertising	0.00	200.00	-200.00	0.0%
Total 5570 · Veterans Assistance Clinic	73.52	300.00	-226.48	24.5%
5600 · Gifts, Memoriams	0.00	21.50	-21.50	0.0%
5610 · Web Site Expenses	0.00	83.00	-83.00	0.0%
5650 · Accounting Expense	0.00	550.00	-550.00	0.0%
5800 · Pro Bono				
5810 · Pro Bono - Wages	1,665.00	2,083.00	-418.00	79.9%
5820 · Pro Bono - Malpractice Ins.	0.00	0.00	0.00	0.0%
5830 · Pro Bono - Payroll Tax	127.37	175.00	-47.63	72.8%
5840 · Pro Bono - Payroll Services	32.00	34.00	-2.00	94.1%
5850 · Pro Bono - Cell Phone	35.10	37.50	-2.40	93.6%
5860 · Pro Bono - Brochures, Supplies	34.15	41.68	-7.53	81.9%
5870 · Pro Bono - Internet	15.00	15.00	0.00	100.0%
5890 · Pro Bono - Other	0.00	0.00	0.00	0.0%
Total 5800 · Pro Bono	1,908.62	2,386.18	-477.56	80.0%
5900 · Fall Term Day Expenses				
5910 · Fall Term Day - Golf	2,808.00	700.00	2,108.00	401.1%
5920 · Fall Term Day - Dinner	3,809.18	1,800.00	2,009.18	211.6%
5990 · Fall Term Day Exp - other	185.62	300.00	-114.38	61.9%
Total 5900 · Fall Term Day Expenses	6,802.80	2,800.00	4,002.80	243.0%
6000 · Spring Term Day Expenses				
6010 · Spring Term Day - Lunch	0.00	0.00	0.00	0.0%
6020 · Spring Term Day - Bowling	0.00	0.00	0.00	0.0%
6030 · Spring Term Day - other	0.00	0.00	0.00	0.0%
Total 6000 · Spring Term Day Expenses	0.00	0.00	0.00	0.0%
Total Expense	9,047.24	6,860.68	2,186.56	131.9%
Net Income	7,517.15	2,250.15	5,267.00	334.1%

Larimer County Bar Association Profit & Loss Budget vs. Actual July through September 2015

	Jul - Sep 15	Budget	\$ Over Budget	% of Budget
Income				
4150 · Ethics Seminar	0.00	0.00	0.00	0.0%
4160 · CLE Other Seminars	0.00	50.00	-50.00	0.0%
4200 · Dues Income	38,720.00	37,500.00	1,220.00	103.3%
4210 · COLTAF - Pro Bono Grant	7,950.00	3,000.00	4,950.00	265.0%
4300 · Fall Term Day Income				
4310 · Golf	2,652.00	1,000.00	1,652.00	265.2%
4320 · Term Day Dinner	1,375.00	1,500.00	-125.00	91.7%
Total 4300 · Fall Term Day Income	4,027.00	2,500.00	1,527.00	161.1%
4400 · Spring Term Day Income				
4410 · Spring Term Day Bowling	0.00	0.00	0.00	0.0%
4420 · Spring Term Day Lunch	0.00	0.00	0.00	0.0%
Total 4400 · Spring Term Day Income	0.00	0.00	0.00	0.0%
4450 · Interest Income	37.19	32.51	4.68	114.4%
4500 · Ads - Messenger	150.00	100.00	50.00	150.0%
4600 · Mock Trial Income	0.00	0.00	0.00	0.0%
4700 · National Adoption Day	0.00	0.00	0.00	0.0%
4900 · Other Income	0.00	0.00	0.00	0.0%
Total Income	50,884.19	43,182.51	7,701.68	117.8%
Expense				
5050 · Donations				
5051 · Donations - Other	0.00	0.00	0.00	0.0%
5100 · Senior Law Day Donation	0.00	0.00	0.00	0.0%
5400 · Scholarship Donation	0.00	0.00	0.00	0.0%
Total 5050 · Donations	0.00	0.00	0.00	0.0%
5060 · Awards	0.00	0.00	0.00	0.0%
5070 · Miscellaneous	238.63	500.00	-261.37	47.7%
5080 · Advertising Expense	48.33	20.00	28.33	241.7%
5090 · Bench/Bar Luncheons	0.00	400.00	-400.00	0.0%
5150 · Mock Trial Regional Competition				
5151 · Regional Competition costs	0.00	0.00	0.00	0.0%
5152 · Mock Trial Team Reimbursement	0.00	0.00	0.00	0.0%
Total 5150 · Mock Trial Regional Competition	0.00	0.00	0.00	0.0%
5160 · Law Day Expenses	0.00	0.00	0.00	0.0%
5170 · Young Lawyers Expenses	0.00	0.00	0.00	0.0%
5200 · Access to Justice				
5210 · Internet access courthouse	338.73	337.50	1.23	100.4%
5220 · Courthouse printer supplies	0.00	50.00	-50.00	0.0%
5230 · Committee Lunches	73.29	112.50	-39.21	65.1%
Total 5200 · Access to Justice	412.02	500.00	-87.98	82.4%

Larimer County Bar Association

Profit & Loss Budget vs. Actual

July through September 2015

	Jul - Sep 15	Budget	\$ Over Budget	% of Budget
5250 · Bank Service Charges	0.00	0.00	0.00	0.0%
5300 · Office Supplies, Postage, Copies	52.50	0.00	52.50	100.0%
5350 · Ethics Seminar Expense	0.00	0.00	0.00	0.0%
5450 · CLE - Other Seminars	100.00	150.00	-50.00	66.7%
5500 · Messenger	0.00	0.00	0.00	0.0%
5540 · National Adoption Day expenses	0.00	0.00	0.00	0.0%
5550 · Retreat Meeting	290.67	300.00	-9.33	96.9%
5560 · President's Dinner	0.00	0.00	0.00	0.0%
5570 · Veterans Assistance Clinic				
5571 · Veteran's Assistance Lunch	73.52	200.00	-126.48	36.8%
5572 · Veteran's Assist. Advertising	0.00	200.00	-200.00	0.0%
Total 5570 · Veterans Assistance Clinic	73.52	400.00	-326.48	18.4%
5600 · Gifts, Memoriams	0.00	62.50	-62.50	0.0%
5610 · Web Site Expenses	0.00	251.00	-251.00	0.0%
5650 · Accounting Expense	0.00	550.00	-550.00	0.0%
5800 · Pro Bono				
5810 · Pro Bono - Wages	5,180.63	6,249.00	-1,068.37	82.9%
5820 · Pro Bono - Malpractice Ins.	0.00	0.00	0.00	0.0%
5830 · Pro Bono - Payroll Tax	453.62	525.00	-71.38	86.4%
5840 · Pro Bono - Payroll Services	96.00	100.00	-4.00	96.0%
5850 · Pro Bono - Cell Phone	105.29	112.50	-7.21	93.6%
5860 · Pro Bono - Brochures, Supplies	58.84	125.02	-66.18	47.1%
5870 · Pro Bono - Internet	45.00	45.00	0.00	100.0%
5880 · Worker's Compensation Insurance	267.00	267.00	0.00	100.0%
5890 · Pro Bono - Other	0.00	20.00	-20.00	0.0%
Total 5800 · Pro Bono	6,206.38	7,443.52	-1,237.14	83.4%
5900 · Fall Term Day Expenses				
5910 · Fall Term Day - Golf	2,808.00	700.00	2,108.00	401.1%
5920 · Fall Term Day - Dinner	4,609.18	3,800.00	809.18	121.3%
5990 · Fall Term Day Exp - other	185.62	300.00	-114.38	61.9%
Total 5900 · Fall Term Day Expenses	7,602.80	4,800.00	2,802.80	158.4%
6000 · Spring Term Day Expenses				
6010 · Spring Term Day - Lunch	0.00	0.00	0.00	0.0%
6020 · Spring Term Day - Bowling	0.00	0.00	0.00	0.0%
6030 · Spring Term Day - other	0.00	0.00	0.00	0.0%
Total 6000 · Spring Term Day Expenses	0.00	0.00	0.00	0.0%
Total Expense	15,024.85	15,377.02	-352.17	97.7%
Net Income	35,859.34	27,805.49	8,053.85	129.0%