

**LARIMER COUNTY BAR ASSOCIATION FALL TERM DAY
MINUTES FROM THE SEPTEMBER 11, 2020**

HELD VIA WEBEX AND IN PERSON
Larimer County Justice Center, Jury Assembly Room
201 LaPorte Avenue, Fort Collins, Colorado

IN ATTENDANCE:

Executive Committee Members: Arthur Spicciati - President, Kara Clark – Vice President, Rebekah Berry-Chaney - Treasurer, Heidi Whitaker – Secretary, Claire Havelda, Brooke Alexander, Ben Kramer, Ian Bonner, Rikke Liske, Sarah Cure, Rene Doak.

Judiciary: Chief Judge Stephen Howard, Judge Susan Blanco, Judge Laurie Dean, Judge Julie Fields, Judge Gregory Lammons, Judge Daniel McDonald, Judge Juan Villasenor, Judge Mary Berenato, Magistrate Kandace Majoros, Magistrate Matthew Zehe, Court Administrator Kristin Sheeran.

1. **CALL TO ORDER & INTRODUCTION:** Bar President Arthur Spicciati called the meeting to order at 9:09 a.m. Mr. Spicciati introduced the Executive Committee and Judges present. He thanked Kristin Sheeran for setting up the hybrid meeting arrangements made necessary by the pandemic.

2. **STATE OF THE JUDICIARY** – Chief Judge Stephen Howard began by recognizing that the last term day was on the very beginning of the covid pandemic and adjustments have lasted longer than public health experts predicted. The courthouse closed shortly after the pandemic started, but has been gradually reopening on a somewhat limited basis. Staff are working from home at least part time. Courts converted fairly quickly to video for many proceedings. Judge Howard recognized Judges Lynch and Lammons for their expertise in technical aspects, and administrative staff for efforts on technology and people (jury), and health assessments. The first jury trials started again in early August, with limitations on the number of jury trials that can be conducted. Accommodations include the distances between people and the number of prospective juries needed for felony trials, using only A courtrooms for jury trials due to space, and can only start one jury trial per day. This means that civil trials are at the bottom of the priority list. Litigants are strongly urged to consider bench trials. While the courts are continuing to do many proceedings remotely it is up to the individual judge’s discretion regarding reasonable feasibility. The pandemic has had drastically reduced the state’s revenues, so the budget for the coming year will be reduced drastically. The majority of budget is staff/personnel. To address the estimated 5% cut, the Courts did not backfill positions. So far it appears that the staff is keeping up well with filings. Effective July 1st, criminal case defendants can opt into a court-provided text reminder service of scheduled dates. The county ceased providing telephone calls with the text messages. The process is up and running, but may not be as effective as voice reminders. Judge Howard reminded the Bar that attorneys should have received email regarding magistrate evaluations and requested responses. The evaluations have been simplified to essentially one question. Magistrate Spengler will retire at the end of the month and interviews were conducted the same day as term day. The magistrate rotation will on who is hired to the new magistrate bench. Tentatively, Magistrate Linda Connors will move to DNN, Magistrate Kandace Majoros to post-decree, then the new in Magistrate will be in courtroom 1A. Judge Howard will retire in January.

3. **COURT RESOURCE CENTER** – Ian Bonner reported covid has changed the resource center operations. After closing in March, the Resource Center established an email inbox for pro se filings. Resource Center has helped about 15 people a day in person and 80+ per day with emails / phone / in person counted. Will be restarting ask a lawyer clinics by phone, scheduled for the second Tuesday of each month. Requested volunteers for all virtual classes and ask a lawyer sessions.

4. **CLE PROGRAM** – Renee Doak – Looking into getting a zoom subscription to allow committees and organizations to present CLE programs via zoom. Juvenile Recovery Court CLE being planned with Magistrate Zehe. Larimer Women’s Bar also working on fun and fascinating CLE. All planned CLE will be announced through the Messenger and blast announcements. Ms. Doak also solicited ideas for CLE.
5. **TREASURER’S REPORT** – Treasurer Rebekah Berry-Chaney reported that the annual budget meeting included conservative planning. Dues income has been above the budgeted level, which helps support social, pro bono, young lawyers, and Access to Justice programs. Financials are posted on the website.
6. **ACCESS TO JUSTICE** – Brooke Alexander reported that the Access to Justice Committee is working at the state and local level to address a widening chasm in access. She discussed ways to get involved, including Ask a Lawyer day events on November 6. All programs for November 6 will be online (telephone / zoom). Volunteering for as little as 30 minutes is useful. Please sign up with Rebekah Berry-Chaney, Brooke Alexander or Ian Bonner. The next committee meeting is at noon on October 15; email Brooke to get zoom link. Also need attorneys for the modest means list (discount consults, unbundled, reduced rates).
7. **PROFESSIONALISM COMMITTEE** – Mr. Spicciati read an emailed report from Jennifer Rice. There is no current plan to reschedule the spring ethics seminar that was cancelled due to covid restrictions. The committee is working on ways to present an ethics CLE program in the future.
8. **BOARD OF GOVERNORS** - No report.
9. **PRO BONO PROGRAM** – Ben Kramer and Cody Knebel reported the Pro Bono program has gone digital like most other programs. Applications are available on the LCBA Website and Cindy Hendrix is screening applicants. Attorney participation is currently very low and we are asking that you reach out to Cindy or Ben Kramer (bkramer@gjmlawfirm.com) if you are willing to consider taking cases. It is a great way for young lawyers to get involved and gain experience. Many questions can be answered with one consult. Thank you to all LCBA members for your support of the Pro Bono Program!
10. **WOMEN’S BAR** – Claire Havelda introduced the Women’s Bar Board, including Callen Reidel, Bronwyn Scurlock, and Rene Doak. The Women’s Bar is planning to use zoom for discussions and CLE. Anyone supporting the mission of the Women’s Bar is welcome to join. October 23rd will be a zoom lunch discussing the Senate Bill 2017 regarding law enforcement integrity. November 13th will be a case law update with Sara Steiben and Rachel Michael. Spring CLE will include “Removing Closet Doors: Cultivating LGBTQ Inclusivity,” CLE on human trafficking, and a book discussion on how to be an antiracist.
11. **NATIONAL ADOPTION DAY** – Heidi Whitaker reported that with most proceedings being done virtually and covid restrictions, there will not be an in person celebration. The Bar intends to put together boxes for celebrating families.
12. **YOUNG LAWYERS DIVISION** – Fred Long reported that networking events have fallen off due to covid. Young Lawyers will be starting coffee program for law students, recent law grads, and those seeking work. Please contact Fred (or any officers of YLD) to set up a coffee meeting (real or virtual) fredl@li-law.com. YLD is working to co-sponsor events coming up with LCWBA.
13. **FAMILY LAW BEST PRACTICES** – Judge Field sent a report that significant changes in last few months include domestic relations cases now being sent to district courts sooner for trial settings and pre trial conferences. The Best Practices Committee is working to simplify local forms and stream line information for new cases. There is a statewide effort to simplify undisputed cases. Work is in progress on

a pilot project for focused assessments in child issues. Hearings and trials during covid have been both in person and webex. The Committee also developed a training proposal for new judges and magistrates. Hope to resume brown bags in the fall. Please let Judge Field or Magistrate Connors know if identify issues related to family law.

14. **MOCK TRIAL** – Magistrate Connors was in court. No report at this time. Ian McCargar reported that the state level is expecting to conduct the program virtually.

15. **MENTORSHIP PROGRAM AND LIBRARY** – Ian McCargar stated he is grateful and fortunate to be together even by video. Mentorship program is still available. Anyone wanting either formal or informal mentorship or to volunteer to be either a formal or informal mentor, please contact Ian. The library committee is not currently meeting. The Roy Scholarship Program is normally funded from the spring Ethics Seminar. With the seminar cancelled due to covid, please consider donating to Steve Roy Scholarship through the community foundation of Northern Colorado. Dan St John is working with the task force for Greater Colorado through the State Bar. The task force mission is to improve the relevance of state bar association membership for those members outside the Denver metro area, provide a greater effort for diversity equity and inclusiveness. Contact Dan St. John for more information.

16. **INTRODUCTION OF NEW LAWYERS** – Sara Stieben introduced James Bush, Dan Sapienza, Ingrid Decker, Adam Stevens, Tom Joaquim, and Suzanne Ewy.

17. **TERM DAY ACTIVITIES** – The following activities were announced:

- a. Bike Ride at 1:30 p.m. to Morning Fresh Dairy. A requested stop at Bar SS will be accommodated.
- b. Golf tee times from 12:40 – 1:10. There is one spot each for 9 or 18 holes.

18. **ADJOURNMENT** – President Arthur Spicciati adjourned the meeting at 10:30 a.m.

Respectfully submitted,



Heidi S. Whitaker
LCBA Secretary

LARIMER COUNTY BAR ASSOCIATION

FINANCIAL STATEMENTS

August 31, 2020

Larimer County Bar Association
Balance Sheet
As of August 31, 2020

	<u>Aug 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Certificates of Deposit	
CD Home State #3002258 4/2	11,495.91
CD Home State #805038 10/10	28,360.10
Total Certificates of Deposit	<u>39,856.01</u>
Checking Accounts	
Home State Prem. Inv. 8047030	70,734.09
Legal Aid Account	6,377.57
Operating Account	114,720.53
Total Checking Accounts	<u>191,832.19</u>
Total Checking/Savings	<u>231,688.20</u>
Other Current Assets	
Other Current Assets	
Artwork	1,475.00
Total Other Current Assets	<u>1,475.00</u>
Total Other Current Assets	<u>1,475.00</u>
Total Current Assets	<u>233,163.20</u>
TOTAL ASSETS	<u>233,163.20</u>
LIABILITIES & EQUITY	
Equity	
30000 · Opening Balance Equity	207,458.97
Net Income	25,704.23
Total Equity	<u>233,163.20</u>
TOTAL LIABILITIES & EQUITY	<u>233,163.20</u>

Larimer County Bar Association
Profit & Loss
August 2020

	<u>Aug 20</u>
Income	
4200 · Dues Income	12,370.00
4450 · Interest Income	30.35
4500 · Ads - Messenger	100.00
Total Income	<u>12,500.35</u>
Expense	
5200 · Access to Justice	
5210 · Internet access courthouse	146.30
Total 5200 · Access to Justice	<u>146.30</u>
5610 · Web Site Expenses	96.00
5800 · Pro Bono	
5810 · Pro Bono - Wages	2,226.00
5830 · Pro Bono - Payroll Tax	170.29
5840 · Pro Bono - Payroll Services	32.00
5850 · Pro Bono - Cell Phone	18.68
5870 · Pro Bono - Internet	15.00
Total 5800 · Pro Bono	<u>2,461.97</u>
Total Expense	<u>2,704.27</u>
Net Income	<u><u>9,796.08</u></u>

Larimer County Bar Association
Profit & Loss
July through August 2020

	<u>Jul - Aug 20</u>
Income	
4200 · Dues Income	31,430.00
4450 · Interest Income	68.36
4500 · Ads - Messenger	100.00
Total Income	<u>31,598.36</u>
Expense	
5070 · Miscellaneous	10.00
5200 · Access to Justice	
5210 · Internet access courthouse	290.63
Total 5200 · Access to Justice	290.63
5550 · Retreat Meeting	100.00
5610 · Web Site Expenses	96.00
5800 · Pro Bono	
5810 · Pro Bono - Wages	4,664.00
5830 · Pro Bono - Payroll Tax	362.24
5840 · Pro Bono - Payroll Services	64.00
5850 · Pro Bono - Cell Phone	37.26
5870 · Pro Bono - Internet	30.00
5880 · Worker's Compensation Insurance	240.00
Total 5800 · Pro Bono	<u>5,397.50</u>
Total Expense	<u>5,894.13</u>
Net Income	<u><u>25,704.23</u></u>

**Larimer County Bar Association
Profit & Loss Budget vs. Actual
August 2020**

	Aug 20	Budget	\$ Over Budget	% of Budget
Income				
4150 · Ethics Seminar	0.00	0.00	0.00	0.0%
4160 · CLE Other Seminars	0.00	0.00	0.00	0.0%
4200 · Dues Income	12,370.00	7,500.00	4,870.00	164.9%
4210 · COLTAF - Pro Bono Grant	0.00	0.00	0.00	0.0%
4300 · Fall Term Day Income				
4310 · Golf	0.00	0.00	0.00	0.0%
4320 · Term Day Dinner	0.00	0.00	0.00	0.0%
Total 4300 · Fall Term Day Income	0.00	0.00	0.00	0.0%
4400 · Spring Term Day Income				
4410 · Spring Term Day Bowling	0.00	0.00	0.00	0.0%
4420 · Spring Term Day Lunch	0.00	0.00	0.00	0.0%
Total 4400 · Spring Term Day Income	0.00	0.00	0.00	0.0%
4450 · Interest Income	30.35	30.00	0.35	101.2%
4500 · Ads - Messenger	100.00	150.00	-50.00	66.7%
4600 · Mock Trial Income	0.00	0.00	0.00	0.0%
4700 · National Adoption Day	0.00	0.00	0.00	0.0%
4900 · Other Income	0.00	0.00	0.00	0.0%
Total Income	12,500.35	7,680.00	4,820.35	162.8%
Expense				
5050 · Donations				
5051 · Donations - Other	0.00	0.00	0.00	0.0%
5100 · Senior Law Day Donation	0.00	0.00	0.00	0.0%
5400 · Scholarship Donation	0.00	0.00	0.00	0.0%
Total 5050 · Donations	0.00	0.00	0.00	0.0%
5060 · Awards				
5070 · Miscellaneous	0.00	0.00	0.00	0.0%
5080 · Advertising Expense	0.00	210.00	-210.00	0.0%
5090 · Bench/Bar Lunches	0.00	0.00	0.00	0.0%
5150 · Mock Trial Regional Competition				
5151 · Regional Competition costs	0.00	0.00	0.00	0.0%
5152 · Mock Trial Team Reimbursement	0.00	0.00	0.00	0.0%
Total 5150 · Mock Trial Regional Competition	0.00	0.00	0.00	0.0%
5160 · Law Day Expenses	0.00	0.00	0.00	0.0%
5170 · Young Lawyers Expenses	0.00	0.00	0.00	0.0%

Larimer County Bar Association
Profit & Loss Budget vs. Actual
 August 2020

	Aug 20	Budget	\$ Over Budget	% of Budget
5200 · Access to Justice				
5210 · Internet access courthouse	146.30	158.00	-11.70	92.6%
5220 · Courthouse printer supplies	0.00	100.00	-100.00	0.0%
5230 · Committee Lunches	0.00	100.00	0.00	0.0%
5240 · Legal Resource Day	0.00	0.00	0.00	0.0%
5245 · Family Law Day	0.00	0.00	0.00	0.0%
5200 · Access to Justice - Other	0.00	0.00	0.00	0.0%
Total 5200 · Access to Justice	146.30	358.00	-211.70	40.9%
5250 · Bank Service Charges	0.00	8.00	-8.00	0.0%
5300 · Office Supplies, Postage, Copies	0.00	0.00	0.00	0.0%
5350 · Ethics Seminar Expense	0.00	0.00	0.00	0.0%
5450 · CLE - Other Seminars	0.00	35.00	-35.00	0.0%
5500 · Messenger	0.00	0.00	0.00	0.0%
5540 · National Adoption Day expenses	0.00	0.00	0.00	0.0%
5550 · Retreat Meeting	0.00	0.00	0.00	0.0%
5560 · President's Dinner	0.00	0.00	0.00	0.0%
5570 · Veterans Assistance Clinic	0.00	0.00	0.00	0.0%
5571 · Veteran's Assistance Lunch	0.00	25.00	-25.00	0.0%
5572 · Veteran's Assist. Advertising	0.00	0.00	0.00	0.0%
Total 5570 · Veterans Assistance Clinic	0.00	25.00	-25.00	0.0%
5600 · Gifts, Memoriams	0.00	25.00	-25.00	0.0%
5610 · Web Site Expenses	96.00	96.00	0.00	100.0%
5640 · Directors & Officers Liability	0.00	0.00	0.00	0.0%
5650 · Accounting Expense	0.00	0.00	0.00	0.0%
5800 · Pro Bono				
5810 · Pro Bono - Wages	2,226.00	2,250.00	-24.00	98.9%
5820 · Pro Bono - Malpractice, Liabili	0.00	0.00	0.00	0.0%
5830 · Pro Bono - Payroll Tax	170.29	193.00	-22.71	88.2%
5840 · Pro Bono - Payroll Services	32.00	33.00	-1.00	97.0%
5850 · Pro Bono - Cell Phone	18.68	20.87	-2.19	89.5%
5860 · Pro Bono - Brochures, Supplies	0.00	25.00	-25.00	0.0%
5870 · Pro Bono - Internet	15.00	15.00	0.00	100.0%
5875 · Computer Software - Cloud	0.00	12.50	-12.50	0.0%
5880 · Worker's Compensation Insurance	0.00	0.00	0.00	0.0%
5890 · Pro Bono - Other	0.00	0.00	0.00	0.0%
Total 5800 · Pro Bono	2,461.97	2,549.37	-87.40	96.6%
5900 · Fall Term Day Expenses				
5910 · Fall Term Day - Golf	0.00	0.00	0.00	0.0%
5920 · Fall Term Day - Dinner	0.00	0.00	0.00	0.0%
5990 · Fall Term Day Exp - other	0.00	0.00	0.00	0.0%
Total 5900 · Fall Term Day Expenses	0.00	0.00	0.00	0.0%

**Larimer County Bar Association
Profit & Loss Budget vs. Actual
August 2020**

	Aug 20	Budget	\$ Over Budget	% of Budget
6000 · Spring Term Day Expenses				
6010 · Spring Term Day - Lunch	0.00	0.00	0.00	0.0%
6020 · Spring Term Day - Bowling	0.00	0.00	0.00	0.0%
6030 · Spring Term Day - other	0.00	0.00	0.00	0.0%
Total 6000 · Spring Term Day Expenses	0.00	0.00	0.00	0.0%
Total Expense	2,704.27	3,856.37	-1,152.10	70.1%
Net Income	9,796.08	3,823.63	5,972.45	256.2%

Larimer County Bar Association Profit & Loss Budget vs. Actual July through August 2020

	Jul - Aug 20	Budget	\$ Over Budget	% of Budget
Income				
4150 · Ethics Seminar	0.00	0.00	0.00	0.0%
4160 · CLE Other Seminars	0.00	0.00	0.00	0.0%
4200 · Dues Income	31,430.00	27,500.00	3,930.00	114.3%
4210 · COLTAF - Pro Bono Grant	0.00	0.00	0.00	0.0%
4300 · Fall Term Day Income				
4310 · Golf	0.00	0.00	0.00	0.0%
4320 · Term Day Dinner	0.00	0.00	0.00	0.0%
Total 4300 · Fall Term Day Income	0.00	0.00	0.00	0.0%
4400 · Spring Term Day Income				
4410 · Spring Term Day Bowling	0.00	0.00	0.00	0.0%
4420 · Spring Term Day Lunch	0.00	0.00	0.00	0.0%
Total 4400 · Spring Term Day Income	0.00	0.00	0.00	0.0%
4450 · Interest Income	68.36	60.00	8.36	113.9%
4500 · Ads - Messenger	100.00	175.00	-75.00	57.1%
4600 · Mock Trial Income	0.00	0.00	0.00	0.0%
4700 · National Adoption Day	0.00	0.00	0.00	0.0%
4900 · Other Income	0.00	0.00	0.00	0.0%
Total Income	31,598.36	27,735.00	3,863.36	113.9%
Expense				
5050 · Donations				
5051 · Donations - Other	0.00	0.00	0.00	0.0%
5100 · Senior Law Day Donation	0.00	0.00	0.00	0.0%
5400 · Scholarship Donation	0.00	0.00	0.00	0.0%
Total 5050 · Donations	0.00	0.00	0.00	0.0%
5060 · Awards	0.00	0.00	0.00	0.0%
5070 · Miscellaneous	10.00	210.00	-200.00	4.8%
5080 · Advertising Expense	0.00	0.00	0.00	0.0%
5090 · Bench/Bar Luncheons	0.00	550.00	-550.00	0.0%
5150 · Mock Trial Regional Competition				
5151 · Regional Competition costs	0.00	0.00	0.00	0.0%
5152 · Mock Trial Team Reimbursement	0.00	0.00	0.00	0.0%
Total 5150 · Mock Trial Regional Competition	0.00	0.00	0.00	0.0%
5160 · Law Day Expenses	0.00	0.00	0.00	0.0%
5170 · Young Lawyers Expenses	0.00	0.00	0.00	0.0%

Larimer County Bar Association Profit & Loss Budget vs. Actual July through August 2020

	Jul - Aug 20	Budget	\$ Over Budget	% of Budget
5200 · Access to Justice				
5210 · Internet access courthouse	290.63	317.00	-26.37	91.7%
5220 · Courthouse printer supplies	0.00	200.00	-200.00	0.0%
5230 · Committee Lunches	0.00	100.00	-100.00	0.0%
5240 · Legal Resource Day	0.00	0.00	0.00	0.0%
5245 · Family Law Day	0.00	0.00	0.00	0.0%
5200 · Access to Justice - Other	0.00	0.00	0.00	0.0%
Total 5200 · Access to Justice	290.63	617.00	-326.37	47.1%
5250 · Bank Service Charges	0.00	9.00	-9.00	0.0%
5300 · Office Supplies, Postage, Copies	0.00	0.00	0.00	0.0%
5350 · Ethics Seminar Expense	0.00	0.00	0.00	0.0%
5450 · CLE - Other Seminars	0.00	65.00	-65.00	0.0%
5500 · Messenger	0.00	0.00	0.00	0.0%
5540 · National Adoption Day expenses	0.00	0.00	0.00	0.0%
5550 · Retreat Meeting	100.00	200.00	-100.00	50.0%
5560 · President's Dinner	0.00	0.00	0.00	0.0%
5570 · Veterans Assistance Clinic				
5571 · Veteran's Assistance Lunch	0.00	25.00	-25.00	0.0%
5572 · Veteran's Assist. Advertising	0.00	0.00	0.00	0.0%
Total 5570 · Veterans Assistance Clinic	0.00	25.00	-25.00	0.0%
5600 · Gifts, Memoriams				
5610 · Web Site Expenses	0.00	25.00	-25.00	0.0%
5640 · Directors & Officers Liability	96.00	96.00	0.00	100.0%
5650 · Accounting Expense	0.00	0.00	0.00	0.0%
5800 · Pro Bono				
5810 · Pro Bono - Wages	4,664.00	4,500.00	164.00	103.6%
5820 · Pro Bono - Malpractice, Liabili	0.00	0.00	0.00	0.0%
5830 · Pro Bono - Payroll Tax	362.24	384.00	-21.76	94.3%
5840 · Pro Bono - Payroll Services	64.00	67.00	-3.00	95.5%
5850 · Pro Bono - Cell Phone	37.26	41.70	-4.44	89.4%
5860 · Pro Bono - Brochures, Supplies	0.00	50.00	-50.00	0.0%
5870 · Pro Bono - Internet	30.00	30.00	0.00	100.0%
5875 · Computer Software - Cloud	0.00	25.00	-25.00	0.0%
5880 · Worker's Compensation Insurance	240.00	250.00	-10.00	96.0%
5890 · Pro Bono - Other	0.00	0.00	0.00	0.0%
Total 5800 · Pro Bono	5,397.50	5,347.70	49.80	100.9%
5900 · Fall Term Day Expenses				
5910 · Fall Term Day - Golf	0.00	250.00	-250.00	0.0%
5920 · Fall Term Day - Dinner	0.00	0.00	0.00	0.0%
5990 · Fall Term Day Exp - other	0.00	0.00	0.00	0.0%
Total 5900 · Fall Term Day Expenses	0.00	250.00	-250.00	0.0%

Larimer County Bar Association
Profit & Loss Budget vs. Actual
 July through August 2020

	Jul - Aug 20	Budget	\$ Over Budget	% of Budget
6000 · Spring Term Day Expenses				
6010 · Spring Term Day - Lunch	0.00	0.00	0.00	0.0%
6020 · Spring Term Day - Bowling	0.00	0.00	0.00	0.0%
6030 · Spring Term Day - other	0.00	0.00	0.00	0.0%
Total 6000 · Spring Term Day Expenses	0.00	0.00	0.00	0.0%
Total Expense	5,894.13	7,394.70	-1,500.57	79.7%
Net Income	25,704.23	20,340.30	5,363.93	126.4%