

**LARIMER COUNTY BAR ASSOCIATION  
MINUTES FROM FALL TERM DAY HELD ON SEPTEMBER 5, 2014  
LARIMER COUNTY JUSTICE CENTER JURY ROOMS A&B**

**CALL TO ORDER:** President Jennifer Stewart called the meeting to order at 9:00 a.m. J. Stewart also recognized the members of the local judiciary in the room, including Judges Brinegar, Odell, Field, Ecton, Lehman, and Schoon; Magistrates Pannell, Spangler, Jostad, and Connors; former Judges Stirman, Blair, and Carney, and Chief Judge Schapanski.

**STATE OF THE JUDICIARY:** Chief Judge Schapanski delivered the State of the Judiciary. Judge Schapanski began by introducing Self-Represented Litigant Coordinator Jackie Morrow and newly-added Megan Einerson as the second coordinator for the Self-Help Center, discussing expanded hours and service in Loveland given the three-fold increase in usage since the center opened. Judge Schapanski reported that Judge Odell would replace Judge Howard in the criminal docket rotation beginning January of 2014, and also announced the transition to e-filing of criminal cases. He also advised that former justice Rebecca Kourlis of the Institute for the Advancement of the American Legal System asked to survey Larimer County self-represented litigants in domestic relations cases, which Judge Schapanski viewed as a way to collect valuable feedback. Judge Schapanski reported that there was a Procedural Fairness training back in April, with 50-60 participants from the criminal law field. He also advised of bright, new monitors in the courthouse building with helpful information to assist visitors and improved signage in the Loveland courthouse. Judge Schapanski announced that he recently created a Best Practices Team in Domestic Relations comprised of CFIs, judicial officers, and attorneys, and that on August 18, an Access to Justice survey was conducted at the courthouse to evaluate juror and litigant experiences.

**TREASURER'S REPORT:** Peter Dauster introduced himself as the Treasurer, and reported that notwithstanding that fact, the LCBA was operating in the black. P. Dauster also reported that monthly financials would be posted on the new website.

**PRO BONO PROGRAM:** Cameron Banninga delivered the Pro Bono Program report, noting that the new committee was working on determining areas of overlap in the Self-Help Center and Pro Bono Program and how the two could best work together. The top three cases in need of attorney volunteers are Domestic Relations, Landlord Tenant, and Probate. C. Banninga announced that he would like to compile a list serve of attorneys willing to answer short questions so that they could be called on by attorneys performing intakes that do not practice in such areas if needed. C. Banninga concluded by thanking all of those attorneys who have volunteered, taught a class, and have taken a case.

**WOMEN'S BAR:** J. Stewart announced on behalf of C. Berkhausen that the next meeting would take place on October 23, 2014 at noon, location to be determined.

**MENTORSHIP PROGRAM:** Ian McCargar reported that he and Shannon Sharrock continue to co-facilitate the mentor program, and welcomed those that wish to be paired

as either mentor or mentee to contact them. I. McCargar also announced an earlier request to the Executive Committee that the LCBA Scholarship be named after the late Steve Roy, former City of Attorney of Fort Collins to honor Mr. Roy's professionalism and contributions to the legal community. I. McCargar stated that he wanted to put the issue to a floor vote by the membership at large. J. Stewart spoke to the Executive Committee's general sentiments as to why the matter was not put to a vote, namely that although Steve Roy was a highly commendable professional in the community, it did not believe it appropriate to honor him to the exclusion of all other legal professionals with significant contributions in the community. A motion was made from the floor to rename the scholarship after Steve Roy, and was seconded. The matter was put to a vote, and the motion carried.

**BOARD OF GOVERNORS:** No report.

**MOCK TRIAL:** Magistrate Connors announced that Larimer County was hosting the regional Mock Trial tournament this year on February 27<sup>th</sup> and 28<sup>th</sup>, and the program is looking for volunteers and presiding judges.

**CLE:** Program Coordinator Renee Doak reported that she was looking for ideas for new CLEs and spoke about previous and upcoming CLEs, including one on Civil Unions on October 20<sup>th</sup> at noon. She plans to focus on getting ethics credits in these presentations. J. Schapanski added that he would offer judges to assist with presenting these CLE. R. Doak also made a pitch for Mock Trial volunteer coaches, as many schools do not have teams that want them.

**YOUNG LAWYERS DIVISION:** President Erin Redmond Claeys premiered the new LCBA website that YLD has been working on for the past year. R. Claeys also introduced YLD officers, Cameron Banninga as Vice President, Rebecca Hansen as Secretary, and Dan Beatty as Treasurer. R. Claeys spoke about Law Day on August 22, 2014, which would occur again next May. R. Claeys stated that YLD plans to develop a "Find an Attorney" feature which will allow the public to search practice areas and link to LCBA members' websites. R. Claeys announced that the Professional Seminar would be coming up in October, and that breakfasts hosted by firms would occur Fridays during that month. Coordinator Ryan Thorson announced that the next Call-A-Lawyer would be mid-November. J. Stewart announced that she took a guess as to the establishment of the LCBA in 1910 on the website, and Dianne Peterson suggested that former LCBA president Pickle has boxes that might contain that information.

**ACCESS TO JUSTICE:** Dick Gast commended the work of Judge Schapanski and Janelle Brunin for their efforts with respect to the Self-Help Center and Access to the Justice program. D. Gast also reported that a seventeen-member committee recently completed an inventory of legal resources in Larimer County, now available on the 8<sup>th</sup> Judicial District's website. He also announced the establishment of an Ask-A-Lawyer Clinic in the Self-Help Center, which would not have income eligibility requirements as it is designed to serve persons of modest means. The clinics will occur the second Tuesdays of every month beginning October 14<sup>th</sup>, consisting of 15 minute in-person consultations with six clients. The client will sign a limited representation agreement so

he/she understands that there is no attorney-client relationship surviving the consultation. D. Gast reported that the LCBA's professional malpractice carrier would cover the program, and requested that interested volunteers contact him. Kara Clark also reported that the program wants to compile a list of attorneys willing to take on modest means cases, which is defined as a maximum \$125 hourly rate and \$1,500 retainer. K. Clark is working on a legal services agreement for attorneys participating in this program.

**INTRODUCTION OF NEW LAWYERS:** Roger Clark provided introductions of the new lawyers in the community, all of whom remarkably shared characteristics with local attorney Bob Brandes.

**INNS OF COURT:** Michael Samelson announced that Inns of Court generally meets on the third Thursday of the month, with the first meeting of the season occurring on September 18<sup>th</sup> at the Bent Fork restaurant in Loveland.

**NATIONAL ADOPTION DAY:** D. Hochberg announced that the annual National Adoption Day celebration would be held November 21st, and requested that practitioners schedule their adoptions on that day so that children and their families can participate in the fun-filled event.

**ADJOURNMENT:** J. Stewart announced that golf activities would commence at Collindale, weather permitting, and that the evening dinner would be held at the Fort Collins Museum of Discovery rooftop, also weather permitting. The meeting was adjourned by J. Stewart at 10:10 am.

Respectfully submitted,

Lindsay A. Steele-Idem, LCBA Secretary

LARIMER COUNTY BAR ASSOCIATION

FINANCIAL STATEMENTS

August 31, 2014

11:00 AM  
09/04/14  
Cash Basis

Larimer County Bar Association  
Balance Sheet  
As of August 31, 2014

	Aug 31, 14
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Certificates of Deposit	
CD Home State #3002258 4/2	11,196.90
CD Home State #805038 10/10	27,675.81
Total Certificates of Deposit	38,872.71
Checking Accounts	
Home State Prem. Inv. 8047030	20,018.51
Legal Aid Account	27,129.53
Operating Account	66,236.09
Total Checking Accounts	113,384.13
Total Checking/Savings	152,256.84
Other Current Assets	
Other Current Assets	
Artwork	1,475.00
Total Other Current Assets	1,475.00
Total Other Current Assets	1,475.00
Total Current Assets	153,731.84
<b>TOTAL ASSETS</b>	<b>153,731.84</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
30000 - Opening Balance Equity	132,290.76
Net Income	21,441.08
Total Equity	153,731.84
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>153,731.84</b>

11:00 AM  
09/04/14  
Cash Basis

Larimer County Bar Association  
Profit & Loss  
August 2014

	Aug 14
Income	
4200 · Dues Income	13,185.00
4450 · Interest Income	12.24
4500 · Ads - Messenger	50.00
Total Income	13,247.24
Expense	
5070 · Miscellaneous	10.00
5090 · Bench/Bar Luncheons	0.00
5200 · Access to Justice	
5210 · Internet access courthouse	110.50
Total 5200 · Access to Justice	110.50
5450 · CLE - Other Seminars	10.00
5550 · Retreat Meeting	134.63
5560 · President's Dinner	565.73
5570 · Veterans Assistance Lunch	49.98
5610 · Web Site Expenses	2,000.00
5800 · Pro Bono	
5810 · Pro Bono - Wages	1,890.00
5830 · Pro Bono - Payroll Tax	144.58
5840 · Pro Bono - Payroll Services	32.00
5850 · Pro Bono - Cell Phone	33.63
5870 · Pro Bono - Internet	15.00
5880 · Worker's Compensation Insurance	228.00
Total 5800 · Pro Bono	2,343.21
5900 · Fall Term Day Expenses	
5920 · Fall Term Day - Dinner	5,206.10
Total 5900 · Fall Term Day Expenses	5,206.10
Total Expense	10,430.15
Net Income	<u>2,817.09</u>

11:00 AM  
09/04/14  
Cash Basis

Larimer County Bar Association  
Profit & Loss  
July through August 2014

	Jul - Aug 14
Income	
4200 · Dues Income	32,885.00
4450 · Interest Income	24.47
4500 · Ads - Messenger	50.00
4900 · Other Income	2,500.00
Total Income	35,459.47
Expense	
5070 · Miscellaneous	10.00
5090 · Bench/Bar Luncheons	0.00
5200 · Access to Justice	
5210 · Internet access courthouse	220.66
Total 5200 · Access to Justice	220.66
5450 · CLE - Other Seminars	10.00
5550 · Retreat Meeting	134.63
5560 · President's Dinner	1,738.23
5570 · Veterans Assistance Lunch	49.98
5610 · Web Site Expenses	2,000.00
5800 · Pro Bono	
5810 · Pro Bono - Wages	3,723.75
5830 · Pro Bono - Payroll Tax	326.87
5840 · Pro Bono - Payroll Services	64.00
5850 · Pro Bono - Cell Phone	67.04
5860 · Pro Bono - Brochures, Supplies	209.13
5870 · Pro Bono - Internet	30.00
5880 · Worker's Compensation Insurance	228.00
Total 5800 · Pro Bono	4,648.79
5900 · Fall Term Day Expenses	
5920 · Fall Term Day - Dinner	5,206.10
Total 5900 · Fall Term Day Expenses	5,206.10
Total Expense	14,018.39
Net income	21,441.08

## Larimer County Bar Association Profit & Loss Budget vs. Actual August 2014

	Aug 14	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
4160 · CLE Other Seminars	0.00	100.00	-100.00	0.0%
4200 · Dues Income	13,185.00	14,600.00	-1,415.00	90.3%
4450 · Interest Income	12.24	10.00	2.24	122.4%
4500 · Ads - Messenger	50.00	100.00	-50.00	50.0%
<b>Total Income</b>	<b>13,247.24</b>	<b>14,810.00</b>	<b>-1,562.76</b>	<b>89.4%</b>
<b>Expense</b>				
5070 · Miscellaneous	10.00	20.00	-10.00	50.0%
5090 · Bench/Bar Luncheons	0.00	250.00	-250.00	0.0%
5200 · Access to Justice				
5210 · Internet access courthouse	110.50	110.00	0.50	100.5%
5220 · Courthouse printer supplies	0.00	20.00	-20.00	0.0%
<b>Total 5200 · Access to Justice</b>	<b>110.50</b>	<b>130.00</b>	<b>-19.50</b>	<b>85.0%</b>
5450 · CLE - Other Seminars	10.00	50.00	-40.00	20.0%
5500 · Messenger	0.00	0.00	0.00	0.0%
5550 · Retreat Meeting	134.63			
5560 · President's Dinner	565.73	1,500.00	-934.27	37.7%
5570 · Veterans Assistance Lunch	49.98	80.00	-30.02	62.5%
5610 · Web Site Expenses	2,000.00			
5650 · Accounting Expense	0.00	500.00	-500.00	0.0%
5800 · Pro Bono				
5810 · Pro Bono - Wages	1,890.00	2,084.00	-194.00	90.7%
5830 · Pro Bono - Payroll Tax	144.58	175.00	-30.42	82.6%
5840 · Pro Bono - Payroll Services	32.00	34.00	-2.00	94.1%
5850 · Pro Bono - Cell Phone	33.63	37.50	-3.87	89.7%
5870 · Pro Bono - Internet	15.00	15.00	0.00	100.0%
5880 · Worker's Compensation Insurance	228.00			
5890 · Pro Bono - Other	0.00	25.00	-25.00	0.0%
<b>Total 5800 · Pro Bono</b>	<b>2,343.21</b>	<b>2,370.50</b>	<b>-27.29</b>	<b>98.8%</b>
5900 · Fall Term Day Expenses				
5920 · Fall Term Day - Dinner	5,206.10	500.00	4,706.10	1,041.2%
<b>Total 5900 · Fall Term Day Expenses</b>	<b>5,206.10</b>	<b>500.00</b>	<b>4,706.10</b>	<b>1,041.2%</b>
<b>Total Expense</b>	<b>10,430.15</b>	<b>5,400.50</b>	<b>5,029.65</b>	<b>193.1%</b>
<b>Net Income</b>	<b>2,817.09</b>	<b>9,409.50</b>	<b>-6,592.41</b>	<b>29.9%</b>



## Larimer County Bar Association Profit & Loss Budget vs. Actual July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
4160 · CLE Other Seminars	0.00	100.00	-100.00	0.0%
4200 · Dues Income	32,885.00	37,610.00	-4,725.00	87.4%
4450 · Interest Income	24.47	20.00	4.47	122.4%
4500 · Ads - Messenger	50.00	100.00	-50.00	50.0%
4900 · Other Income	2,500.00	2,500.00	0.00	100.0%
<b>Total Income</b>	<b>35,459.47</b>	<b>40,330.00</b>	<b>-4,870.53</b>	<b>87.9%</b>
<b>Expense</b>				
5050 · Donations				
5100 · Senior Law Day Donation	0.00	1,500.00	-1,500.00	0.0%
<b>Total 5050 · Donations</b>	<b>0.00</b>	<b>1,500.00</b>	<b>-1,500.00</b>	<b>0.0%</b>
5070 · Miscellaneous	10.00	40.00	-30.00	25.0%
5090 · Bench/Bar Luncheons	0.00	250.00	-250.00	0.0%
5160 · Law Day Expenses	0.00	500.00	-500.00	0.0%
5200 · Access to Justice				
5210 · Internet access courthouse	220.66	220.00	0.66	100.3%
5220 · Courthouse printer supplies	0.00	35.00	-35.00	0.0%
5230 · Committee Lunches	0.00	100.00	-100.00	0.0%
<b>Total 5200 · Access to Justice</b>	<b>220.66</b>	<b>355.00</b>	<b>-134.34</b>	<b>62.2%</b>
5350 · Ethics Seminar Expense	0.00	0.00	0.00	0.0%
5450 · CLE - Other Seminars	10.00	150.00	-140.00	6.7%
5500 · Messenger	0.00	0.00	0.00	0.0%
5550 · Retreat Meeting	134.63	150.00	-15.37	89.8%
5560 · President's Dinner	1,738.23	1,500.00	238.23	115.9%
5570 · Veterans Assistance Lunch	49.98	80.00	-30.02	62.5%
5610 · Web Site Expenses	2,000.00	500.00	-500.00	0.0%
5650 · Accounting Expense	0.00	0.00	0.00	0.0%
5800 · Pro Bono				
5810 · Pro Bono - Wages	3,723.75	4,167.00	-443.25	89.4%
5830 · Pro Bono - Payroll Tax	326.87	350.00	-23.13	93.4%
5840 · Pro Bono - Payroll Services	64.00	67.00	-3.00	95.5%
5850 · Pro Bono - Cell Phone	67.04	75.00	-7.96	89.4%
5860 · Pro Bono - Brochures, Supplies	209.13	30.00	0.00	100.0%
5870 · Pro Bono - Internet	30.00	250.00	-22.00	91.2%
5880 · Worker's Compensation Insurance	228.00	25.00	-25.00	0.0%
5890 · Pro Bono - Other	0.00	25.00	-25.00	0.0%
<b>Total 5800 · Pro Bono</b>	<b>4,648.79</b>	<b>4,964.00</b>	<b>-315.21</b>	<b>93.7%</b>

**Larimer County Bar Association**  
**Profit & Loss Budget vs. Actual**  
 July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
5900 - Fall Term Day Expenses				
5920 - Fall Term Day - Dinner	5,206.10	500.00	4,706.10	1,041.2%
Total 5900 - Fall Term Day Expenses	5,206.10	500.00	4,706.10	1,041.2%
Total Expense	14,018.39	10,489.00	3,529.39	133.6%
Net Income	21,441.08	29,841.00	-8,399.92	71.9%